# MINUTES OF A MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, March 16, 2020 at 5:40 p.m.

#### Call to Order

Mayor Brent Wiens called the meeting to order.

# **Members Present**

Mayor Brent Wiens
Deputy Mayor Nicole Martin
Alderman Emie Ducherer
Alderman Jim Lamb
Alderman Darwin Urlacher-Absent
Acting Chief Administrative Officer Janet Hollingshead

# **Minutes**

37/2020 Nicole Martin

That the minutes of the February 10, 2020 regular meeting be adopted as circulated.

Motion Carried.

#### **Financial Activities**

38/2020 Nicole Martin

That the Statement of Financial Activities for the month of February 2020 and the Bank Reconciliations for February 2020 be approved as presented.

Motion Carried.

Alderman Nicole Martin declared a pecuniary interest in payment number 3557 in the amount of \$88.80 to Tom Wright and left the meeting at 6:16 p.m.

#### Pecuniary Interest - Tom Wright Payment

39/2020 Brent Wiens

That payment number 3557 in the amount of \$88.80 to Tom Wright be approved and authorized for payment.

Motion Carried.

Alderman Nicole Martin returned to the meeting at 6:18 p.m.

#### Accounts

40/2020 Ernie Ducherer

That the accounts to be approved and authorized for payment and that a list of cheques number 3520 to 3557 inclusive be presented in Schedule 'A' to these minutes.

Motion Carried.

# Correspondence

That the list of correspondence be filed:

Manitou Lake Multiple 4-H Club
 STARS
 NCTPC
 Big Manitou Regional Park Authority
 Sheldon Williams
 Re: Sponsorship
 Re: Donation/Levy
 Re: Membership
 Re: Grant
 Re: Drainage



Councillor Nicole Martin declared a pecuniary interest in the housing Unit #1 renovation and left the meeting at 6:32 p.m.

# **Housing Unit #1 Renovation**

41/2020 Brent Wiens

That we hire Tom Wright to renovate Unit #1of the Manitou Housing at a cost of 11,360.00 plus applicable taxes for a total of \$12,609.60.

Motion Carried.

Councillor Nicole Martin returned to the meeting at 6:39 p.m.

#### **Chief Administrative Officer Houk**

42/2020 Brent Wiens

That the Council of the Village of Neilburg terminate the employment of Chief Administrative Officer Joline Houk effective March 16, 2020.

Motion Carried.

# **CAO Janet Hollingshead**

43/2020 Jim Lamb

That the Council of the Village of Neilburg appoint Janet Hollingshead as Chief Administrative Officer for the Village of Neilburg effective immediately.

Motion Carried.

# **Joint Administration Committee**

44/2020 Ernie Ducherer

That the Mayor and Deputy Mayor be appointed as representatives of the Village of Neilburg to the Joint Administration Committee for 2020.

Motion Carried.

# **CAO/CAO Trainee Advertisement**

45/2020 Jim Lamb

That the Joint Administration Committee be authorized to advertise for a Chief Administrative Officer or Chief Administrative Officer Trainee for the Village of Neilburg and the Rural Municipality of Hillsdale No. 440.

Motion Carried.

CAO Hollingshead presented the list of lands with arrears of taxes to the Council.

# **Tax Enforcement**

46/2020 Nicole Martin

That the Council of the Village of Neilburg authorize CAO Hollingshead to begin tax enforcement proceedings on the following properties:

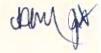
Lot 2-Blk/Par 4-Plan AS4063 Lot 4-Blk/Par 2-Plan AB2785 Lot 4-Blk/Par 9-Plan BP2886

Lot 2-Blk/Par 12-Plan BP2886

Lot C-Blk/Par 3-Plan BL820

Lot 1-Blk 12-Plan BP2886

Motion Carried.



Adjourn 47/2020 Ernie Ducherer

That this meeting does now adjourn at 7:20 p.m.

Motion Carried.

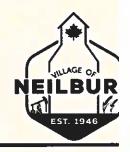
Mayor May

Grief Administrative Officer

Schedule 'A'		
	Arin Ostonoso	1,000.00
	Arin Ostensoe	393.75
	David Gingell	27.43
	Minister of Finance-PST	
	Janet Hollingshead	3,336.88
	Lois Johnston	1,067.96
	Arin Ostensoe	868.97
	David Gingell	213.00
	Keri Bratkowski	320.00
	Amanda Nutbrown	75.60
	Arin Ostensoe	464.36
	Receiver General for Canada	2,540.96
	Receiver General for Canada	41.14
3532		1,419.86
3533	Minister of Finance-Education	332.59
	Sask Energy	773.18
3535	Sask Power	1,761.81
3536	Sask Tel	480.75
3537	Arin Ostensoe	1,000.00
3538	David Gingell	437.50
3539	Anderson Pump House Ltd.	1,489.55
3540	Federation of Canadian Municipalities	19.90
3541	Fedler Electric	415.18
3542	L-Con Industries Inc.	1,005.38
3543	Lyall Lee	1,386.00
3544	Lloydminster Co-Operative Ltd.	62.13
3545	McIntosh Garage & Autobody Ltd.	2,348.66
3546	Minister of Finance-Health	46.00
3547	M.R. App & Website Development	170.67
3548	Munisoft	438.45
3549	Myterra Ventures Inc.	1,270.25
3550	Robertson Stromberg	1,067.82
3551	Rutherford Agencies Ltd.	57,565.42
3552	The state of the s	695.57
	Voided by print process	0.00
	Voided by print process	0.00
3555	Village of Neilburg	1,877.50
3556		1,222.02
	Tom Wright	88.80
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Awa

# GEND



Regular Council Meeting of the Village of Neilburg • March 16, 2020

Call to Order

**Members Present** 

**Minutes** 

February 10, 2020 Regular Meeting

Statement of Financial Activities

February 2020

**Bank Reconciliation** 

February 2020

**Pecuniary or Conflict** 

**Accounts** 

Correspondence

Manitou Lake Multiple 4-H Club

STARS

NCTPC

Big Manitou Regional Park Authority

Sheldon Williams

Re: Sponsorship

Re: Donation/Levy Re: Membership

Re: Grant

Re: Drainage

**Other Business** 

1. Housing Unit #1

Detention Pond
 2<sup>nd</sup> Street West

4. Human Resources

5. Tax Enforcement

6. Summer Employee

7.

In Camera

Delegations

1]

2]

Adjourn