

MINUTES OF A MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,
held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg
on Monday, June 8, 2020 at 6:00 p.m.

Call to Order

Deputy Mayor Nicole Martin called the meeting to order at 6:03 p.m.

Members Present

Deputy Mayor Nicole Martin
Alderman Ernie Ducherer
Alderman Jim Lamb
Alderman Darwin Urlacher
Chief Administrative Officer Janet Hollingshead

Members Absent

Mayor Brent Wiens

Minutes

60/2020 *Darwin Urlacher*

That the minutes of the May 11, 2020 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

61/2020 *Jim Lamb*

That the Statement of Financial Activities for the month of May 2020 and the Bank Reconciliations for May 2020 be approved as presented.

Motion Carried.

Councillor Darwin Urlacher declared a pecuniary interest in payment number 3628 in the amount of \$1,414.82 and payment number 3657 in the amount of \$132.60 to Colby Urlacher and left the meeting at 6:13 p.m.

Pecuniary Interest – Colby Urlacher Payment

62/2020 *Ernie Ducherer*

That payment number 3628 in the amount of \$1,414.82 and payment number 3657 in the amount of \$132.60 to Colby Urlacher be approved and authorized for payment.

Motion Carried.

Alderman Darwin Urlacher returned to the meeting at 6:15 p.m.

Accounts

63/2020 *Darwin Urlacher*

That the accounts to be approved and authorized for payment and that a list of cheques number 3624 to 3657 and online payment 915238 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

That the list of correspondence be filed:

- Ministry of Government Relations
- SAMA
- Big Manitou Regional Park Authority
- Ministry of Government Relations
- Re: Municipal Economic Enhancement
- Re: Non-contact Inspections
- Re: Water Filtration System Funding
- Re: Revenue Sharing

Municipal Economic Enhancement Program 202064/2020 *Ernie Ducherer*

That the Mayor and Chief Administrative Officer be authorized to sign the Municipal Economic Enhancement Program funding agreement with the Government of Saskatchewan.

Motion Carried.

Draft 2019 Financial Statement65/2020 *Jim Lamb*

That the Council of the Village of Neilburg accept the 2019 Draft Audited Financial Statement.

Motion Carried.

Transfer of Utility to Taxes66/2020 *Ernie Ducherer*

That CAO, Janet Hollingshead is authorized to send registered letters to the following utility account holders that the arrears will be transferred to the taxes.

Acct #304 Chit & Edgar Dimaano

Acct #146 JTL Industries Ltd.

Acct #332 JTL Industries Ltd.

Acct #168 JTL Industries Ltd.

Motion Carried.

Budget 202067/2020 *Ernie Ducherer*

That the Council approve the Operating and Capital Budget 2020 and set the mill rate at 3.20 mills for 2020.

Motion Carried.

Bylaw 1, 2020 First Reading68/2020 *Darwin Urlacher*

That Bylaw 1, 2020 being a bylaw to establish property tax incentives and penalties, be read a first time

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 1, 2020 Second Reading69/2020 *Jim Lamb*

That Bylaw 1, 2020 being a bylaw to establish property tax incentives and penalties, be read a second time

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 1, 2020 Third Reading Approval70/2020 *Ernie Ducherer*

That Bylaw 1, 2020 being a bylaw to establish property tax incentives and penalties, be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 1, 2020 Third Reading71/2020 *Nicole Martin*

That Bylaw 1, 2020 being a bylaw to establish property tax incentives and penalties, be read a third time and finally approved.

Motion Carried.

Untidy/Unsightly Properties72/2020 *Darwin Urlacher*

That the Council of the Village of Neilburg declare the following properties as untidy/unsightly and the CAO be authorized to send the required paperwork to the owners.

Ryley Olchowecki Lot 4, Block 11, Plan BP2400
Stewart & Heather Lot 2, Block G, Plan BL6099
Williams

Motion Carried.

Tax Compromises73/2020 *Ernie Ducherer*

That the Council of the Village of Neilburg approve the tax compromise for the following properties:-

Roll#2	Robert & Marjorie Walde	1,040.00
Roll#14	Lloydminster & District Co-op	5,160.00
Roll#28	Pat Gibbons Ltd.	5,466.63
Roll#29	Pat Gibbons Ltd.	1,857.38
Roll#31	Knickers Hair	125.09
Roll#45	Greg & Darlene Bowes	1,040.00
Roll#86	Rhonda Stasiuk	107.72
Roll#188	Synergy Credit Union	1,040.00
Roll#204	DEN Holdings Ltd.	1,452.47
Roll#205	JTL Industries Ltd.	1,196.84
Roll#208	Uncle Jed's Oilfield Services Ltd.	1,183.80
Roll#209	1804558 Alberta Ltd.	1,389.11
Roll#210	1804558 Alberta Ltd.	3,924.26
Roll#211	1804558 Alberta Ltd.	5,160.00
Roll#212	D&G Polyethylene Products	3,833.95
Roll#218	Cindy Olchowecki	809.60
Roll#233	Point Lake Development	1,235.94
Roll#234	Urlacher & Sons Construction	2,005.20
Roll#235	Lloydminster Co Op	259.82
Roll#238	Pat Gibbons Ltd.	5,160.00
Roll#240	Joseph Schwaiger	219.93
Roll#245	101075544 Saskatchewan Ltd.	2,843.26
Roll#247	Urlacher & Sons Construction	1,466.95
Roll#249	Nutrien Ag Solutions	1,171.95
Roll#251	Tool Time Oilfield Ltd	4,000.00
Roll#279	JTL Industries Ltd.	7,727.72
Roll#284	Manitou Flush-by Services Ltd.	4,000.00
Roll#285	Kayfore Holdings Ltd.	5,160.00
Roll#286	Kayfore Holdings Ltd.	2,203.32
Roll#293	JTL Industries Ltd.	5,594.19
Roll#303	Urlacher & Sons Construction	4,000.00

Motion Carried.

Adjourn

74/2020 *Jim Lamb*

That this meeting does now adjourn at 7:50 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A'

3624	Arin Ostenoe	1,000.00
3625	David Gingell	1,050.00
3626	SGL	1,427.98
3627	Janet Hollingshead	3,336.88
3628	Colby Urlacher	1,414.82
3629	Arin Ostenoe	651.71
3630	David Gingell	1,125.00
3631	Keri Bratkowski	230.00
3632	Amanda Nutbrown	322.40
3633	Arin Ostenoe	404.64
3634	Receiver General for Canada	2,407.40
3635	Receiver General for Canada	244.88
3636	Municipal Employees Pension Plan	1,362.42
3637	Sask Energy	340.72
3638	Sask Power	1,646.92
3639	Sask Tel	480.55
3640	Janet Hollingshead	659.14
3641	Canada Post	966.00
3642	Lyll Lee	1,386.00
3643	Lloydminster Co-Operative Ltd.	199.51
3644	McIntosh Garage & Autobody Ltd.	273.26
3645	Meridian Source	299.26
3646	Minister of Finance – Health	46.00
3647	Minister of Finance – Publications SK	30.00
3648	Nutbrown Brothers Trenching Ltd.	380.17
3649	Pat Gibbons Ltd.	120.28
3650	Rutherford Agencies Ltd.	162.18
3651	Sask Power	56.99
3652	SGL	143.30
3653	Sask Urban Municipalities Assoc	311.55
3654	Village of Neilburg	867.50
3655	Virtue Construction Ltd.	4,473.00
3656	West Yellowhead Waste Resource Authority	1,090.92
3657	Colby Urlacher	132.60
915238	Minister of Finance – EPT	534.28

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BYLAW 1, 2020

A BYLAW TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES

The Council of the Village of Neilburg, in the Province of Saskatchewan, enacts as follows:-

1] Due Date

Property and other taxes imposed by the Village of Neilburg are deemed to be imposed on the first day of January in each year and shall be due on December 31st.

2] Penalty on Arrears of Taxes

- (a) Taxes which remain unpaid after the 31st day of December of the year in which they are levied shall be subject to a penalty.
- (b) The method of calculating the penalty shall be
 - a compound rate of 1.0% per month, added on the first day of each month applied to
 - the total taxes and penalties that remain unpaid at the end of the month preceding the month in which the penalty is being applied.
- (c) The penalty charges are to be added to and shall form part of the tax roll.

3] Incentive Program – Prompt Payment

- a) Discounts shall be allowed from the time of the notice of the levy is sent until September, to encourage prompt payment of the current year's taxes on property.
- b) Payments of current taxes received:
 - i) from the time the notice of levy is sent until the end of August shall be eligible for a discount of 5% of the amount paid;
 - ii) during the month of September shall be eligible for a discount of 4% of the amount paid;
 - iii) during the month of October shall be eligible for a discount of 3.5% of the amount paid; and
 - iv) during the month of November and December shall be eligible for a discount of 3% of the amount paid.

4] Incentive Program – Prepayments

- a) From January 1 until May 31, discounts shall be allowed with respect to the prepayment of the current year's taxes on property.
- b) The rate of discount relative to prepayment of taxes shall be 5%.

5] Coming Into Force

This bylaw shall come into force on January 1, 2020.

6] Bylaw No. 4, 2008 is hereby repealed.



A handwritten signature in black ink, appearing to be 'B. ...', written above a horizontal line.

Mayor

A handwritten signature in black ink, appearing to be 'Janet Kellinghead', written above a horizontal line.

Administrator

AGENDA



Regular Council Meeting of the Village of Neilburg • June 8, 2020

Call to Order

Members Present

Declaration of Interest

Minutes

May 11, 2020 Regular Meeting

Statement of Financial Activities

May 2020

Bank Reconciliation

May 2020

Accounts

Correspondence

- Ministry of Government Relations
 - SAMA
 - Big Manitou Regional Park Authority
 - Ministry of Government Relations
- Re: Municipal Economic Enhancement Program
 - Re: Non-contact Inspections
 - Re: Water Filtration System Funding
 - Re: Revenue Sharing

Other Business

1. Human Resources
2. Unpaid Water & Sewer/Accounts Receivable Transfer to Taxes
3. Draft Financial Statement 2019
4. Budget 2020
5. Untidy/Unsightly Premises
6. Cat Bylaw
- 7.
- 8.

In Camera

Delegations

- 1]
- 2]

Adjourn