

**MINUTES OF A MEETING OF THE COUNCIL OF
THE VILLAGE OF NEILBURG,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg
on Monday, December 13, 2021 at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 6:04 p.m.

Members Present

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer- Via Speaker Phone
- Chief Administrative Officer Janet Hollingshead-Leslie
- CAO Trainee Kathleen McGladdery

Minutes

119/2021 *Nicole Martin*

That the minutes of the November 8, 2021 regular meeting be adopted as circulated.

Motion Carried.

Alderman Jim Lamb attended the meeting at 6:11 p.m.

Financial Activities

120/2021 *Cindy Olchowecki*

That the Statement of Financial Activities for the month of November 2021 and the Bank Reconciliations for November 2021 be approved as presented.

Motion Carried.

Delegate Allen Hewko attended the meeting at 6:16 p.m. and presented a petition to council and administration.

Delegate Don Rutherford attended the meeting at 6:40 p.m.

Delegate Sgt. Matt Robinson attended the meeting at 7:00 p.m.

Accounts

121/2021 *Cindy Olchowecki*

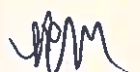
That the accounts to be approved and authorized for payment and that a list of cheques numbered 4275 to 4308 and online payment 818754 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

That the list of correspondence be filed:

- Government of Saskatchewan Re: 2021-22 Community Rink Affordability Grant
- SUMA Re: 2022 SUMA Group Benefits Program Renewal
- Beckie Hydrogeologists Re: Water Well Construction & Rehabilitation



New Well Construction & Rehabilitation

122/2021 *Brent Wiens*

That the Village of Neilburg proceed with the hydrogeological work for a new well and the rehabilitation of the existing well PW2-91 to be done through Beckie Hydrogeologists at an estimated cost of \$250,000.

Motion Carried.

Municipal Employee Code of Conduct

123/2021 *Jim Lamb*

That we approve the joint Village of Neilburg/ RM of Hillsdale No.440 Employee Code of Conduct for employees of the Village of Neilburg.

Motion Carried.

Municipal Revenue Sharing Grant

124/2021 *Brent Wiens*

The Council of the Village of Neilburg confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- that we authorize CAO Janet Hollingshead- Leslie to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Motion Carried.

2022 Village of Neilburg Council Meeting Dates

125/2021 *Cindy Olchowecki*

That the Village of Neilburg Council Meetings are held at 6 p.m. on the following dates:

- January 10, 2021
- February 14, 2021
- March 14, 2021
- April 11, 2021
- May 9, 2021
- June 13, 2021
- July 11, 2021
- August 8, 2021
- September 12, 2021
- October 11, 2021
- November 14, 2021
- December 12, 2021

Motion Carried.

Snow Removal Tender

126/2021 *Ernie Ducherer*

That the Village of Neilburg accept the Snow Removal Tender from L-Con Industries at a rate of \$105/hr for gravel trucks and \$165/hr for loader work for the 2021-2022 winter season.

Motion Carried.

Christmas Gift Cards

127/2021 *Nicole Martin*

That the Village of Neilburg purchase \$1300 in Co-op gift cards through the Marsden/Neilburg Minor Hockey fundraiser and that they get disbursed to Janet Hollingshead-Leslie, Kathleen McGladdery, Arin Ostensoe, Dave Gingell, Amanda Nutbrown, Keri Bratkowski, Tracey Zweifel, Karrie Blackbeard, and Jacquie Goodall.

Motion Carried.

Bylaw 4, 2021 First Reading

128/2021 *Cindy Olchowecki*

That Bylaw 4, 2021 being a bylaw to repeal Bylaw No.1,2016, be read a first time.

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 4, 2021 Second Reading

129/2021 *Nicole Martin*

That Bylaw 4, 2021 being a bylaw to repeal Bylaw No.1,2016, be read a second time

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 4, 2021 Third Reading Approval

130/2021 *Brent Wiens*

That Bylaw 4, 2021 being a bylaw to repeal Bylaw No.1, 2016, be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 4, 2021 Third Reading

131/2021 *Ernie Ducherer*

That Bylaw 4, 2021 being a bylaw to amend Bylaw No.1, 2016, be read a third time and finally approved.

Motion Carried.

New Neilburg Fire Department Hall Purchase

132/2021 *Nicole Martin*

That the Village of Neilburg purchase Lot 1, Block 15, Plan 81B1058 at the cost after closing of \$331,834.20 for the new Neilburg Fire Department Hall and that the Neilburg Fire Board make a payment to the Village of Neilburg to go towards the contributed asset in the amount of \$331,834.20.

Motion Carried.

Application for Title

133/2021 *Cindy Olchowecki*

That CAO Janet Hollingshead-Leslie be authorized to request for registrar to issue title to Lot C Block 03 Plan BL820 at a time after December 20, 2021.

Motion Carried.

Application for Title

134/2021 *Cindy Olchowecki*

That CAO Janet Hollingshead-Leslie be authorized to request for registrar to issue title to Lot 02 Block 04 Plan AS4063.

Motion Carried.

Legal Advice

135/2021 *Jim Lamb*

That CAO Janet Hollingshead-Leslie seek legal advice about the petition that was presented to council and administration by delegate Allen Hewko.

Motion Carried.

Adjourn


1/2021 *Jim Lamb*

That this meeting does now adjourn at 8:25 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A'

4275	Arin Ostensoe	1000.00
4276	Janet Hollingshead-Leslie	3346.53
4277	Arin Ostensoe	1137.33
4278	Keri Bratkowski	440.00
4279	Collabria Mastercard	1,794.08
4280	David Gingell	867.50
4281	Municipal Employees Pension	1,413.04
4282	Amanda Nutbrown	533.60
4283	Receiver General for Canada	2,735.13
4284	Sask Power	1,040.07
4285	Sask Tel	514.79
4286	Associated Engineering Ltd.	10,500.00
4287	E Construction Ltd.	4,493.28
4288	Ganter Plumbing & Heating	743.70
4289	David Gingell	1,200.00
4290	Lloydminster Co-Operative	112.58
4291	Glen McGladdery	678.30
4292	Meridian Source	530.26
4293	Saskatchewan Health Authority	46.00
4294	M.R. App & Website Development	615.16
4295	Neilburg Recreation Board	5,000.00
4296	Pat Gibbons Ltd	369.35
4297	Charles Ramstad	351.00
4298	Sask Energy	658.94
4299	Sask Power	679.14
4300	Skyline Refrigeration Ltd	3,698.10
4301	Sk Urban Municipalities	347.93
4302	Voided by the print process	0.00
4303	Village of Neilburg	965.00
4304	Voided by the print process	0.00
4305	West Yellowhead Waste Resources	2,235.27
4306	Allison Winsor	328.50
4307	Arin Ostensoe	1000.00
4308	Marsden/Neilburg Minor Hockey	1,300.00
818754	Minister of Finance	7,346.45

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AGENDA



Regular Council Meeting of the Village of Neilburg • December 13, 2021

Call to Order

Members Present

Declaration of Interest

Minutes

November 8, 2021 Regular Meeting

Statement of Financial Activities

November 2021

Bank Reconciliation

November 2021

Accounts

Correspondence

- Government of Saskatchewan
- SUMA
- Beckie Hydrogeologists

- Re: 2021-22 Community Rink Affordability Grant
- Re: 2022 SUMA Group Benefits Program Renewal
- Re: Water Well Construction & Rehabilitation

Other Business

1. Municipal Employee Code of Conduct
2. Revenue Sharing Grant Declaration
3. 2022 Meeting Schedule
4. Snow Removal Tenders
4. Christmas Gift Cards
5. Administration
6. Bylaw 4, 2021
7. Neilburg Fire Board- New Fire Hall Purchase

In Camera

Delegations

- 1] Allen Hewko- Petition Presentation- 6:15 p.m.
- 2] Don Rutherford- Rutherford Agencies Ltd.- 6:30 p.m.
- 3] Sgt. Matt Robinson- RCMP- 7:00 p.m.

Adjourn