



39 L.E. Gibbons Centre Street, Box 280, Neilburg, SK S0M 2C0

Village of Neilburg E-Notice Consent Form

The Village of Neilburg offers residents the opportunity to receive Tax Notices, Assessment Notices, Utility Bills, Invoices, Receipts and Other Documents by e-mail to save dollars on postage and provide timely delivery.

Consent of the following is mandatory in order to receive notices by e-mail.

Transmitting information by e-mail has a number of risks that residents should be aware of. These include, but are not limited to, the following:

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files.
- E-mail can be immediately broadcast worldwide and be received by many intended and unintended recipients.
- E-mail senders can easily misaddress an e-mail.
- Backup copies of e-mail may exist even after the sender, or the recipient has deleted their copy.
- E-mail can be intercepted, altered, forwarded, or used without authorization or detection.
- E-mail can be used to introduce viruses into computer systems.
- E-mail can be used as evidence in court

The Village of Neilburg will use reasonable means to protect the security and confidentiality of e-mail information sent and received. The municipality cannot guarantee the security and confidentiality of e-mail communication and will not be liable for improper disclosure of sensitive information. Therefore, the following must be agreed to:

1. Failure to receive an e-mailed Tax Notice, Assessment Notice, Utility Bills or Invoice does not release me from my responsibility to pay any charges specified on the notice, or any penalties which may be incurred by late payment.
2. I will inform the Village of Neilburg of a change in my e-mail address as soon as possible, to prevent the misdirection of notices and reduce the risk of not receiving my copy.
3. I may withdraw from e-mail delivery at any time. To do so I will inform the Village of Neilburg and all future notices will be sent by regular mail.

Customer Acknowledgement and Consent (please mark boxes)

I agree to receive Tax Notices Assessment Notices
 Utility Bills Invoices Receipts Other Documents

Customer Name (please print) _____

Customer e-mail (please print) _____

I acknowledge that I have read and fully understand this document, and consent to the delivery of Tax Notices, Assessment Notices, Utility Bills, Invoices, Receipts and Other Documents from the Village of Neilburg by e-mail.

Customer Signature _____ Date _____

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