

**MINUTES OF A MEETING OF THE COUNCIL OF  
THE VILLAGE OF NEILBURG,**  
held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg  
on Monday, January 10, 2022 at 6:00 p.m.

**Call to Order**

Deputy Mayor Nicole Martin called the meeting to order at 6:01 p.m.

**Members Present**

- Mayor Brent Wiens- Absent
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer- Via Speaker Phone
- Acting Chief Administrative Officer Kathleen McGladdery

**Acting Chief Administrative Officer Appointment**

1/2022 *Cindy Olchowecki*

That the council of the Village of Neilburg appoint Kathleen McGladdery as the Acting Chief Administrative Officer for the regular council meeting held on January 10, 2022.

Motion Carried.

**Minutes**

2/2022 *Cindy Olchowecki*

That the minutes of the December 13, 2021 regular meeting be adopted as circulated.

Motion Carried.

Alderman Jim Lamb attended the meeting at 6:10 p.m.

**Financial Activities**

3/2022 *Ernie Ducherer*

That the Statement of Financial Activities for the month of December 2021 and the Bank Reconciliations for December 2021 be approved as presented.

Motion Carried.

**Accounts**

4/2022 *Cindy Olchowecki*

That the accounts to be approved and authorized for payment and that a list of cheques numbered 4309 to 4347 and online payment 847855 be presented in Schedule 'A' to these minutes.

Motion Carried.

**Correspondence**

That the list of correspondence be filed:

- Associated Engineering
- Re: WTP Upgrades Drawings

**Utility Accounts**

5/2022 *Cindy Olchowecki*

That the Administrator be authorized to set up automatic preauthorized payments for the village utility accounts through the general account.

Motion Carried.

**Chief Administrative Officer**

6/2022 *Cindy Olchowecki*

That Janet Hollingshead-Leslie be appointed as the Chief Administrative Officer for the year 2022.

Motion Carried.

**Assessor and Tax Collector**

7/2022 *Cindy Olchowecki*

That Kathleen McGladdery be appointed the Assessor and Tax Collector for the year 2022.

Motion Carried.

**Returning Officer**

8/2022 *Ernie Ducherer*

That Tracey Zweifel be appointed Returning Officer for the year 2022.

Motion Carried.

**Election Polling Location**

9/2022 *Jim Lamb*

That the Municipal Office located at 39 Centre Street, Neilburg, SK is the official election polling location for the Village of Neilburg for 2022.

Motion Carried.

**Office Support**

10/2022 *Cindy Olchowecki*

That Karrie Blackbeard, Tracey Zweifel and Kathleen McGladdery be authorized to act as office support for the Village of Neilburg in conjunction with their positions held with the Rural Municipality of Hillsdale No. 440.

Motion Carried.

**Aldermen Indemnity**

11/2022 *Nicole Martin*

That the Mayor and Aldermen indemnity for the year 2022 be set as follows:

Mayor \$85.00/ meeting

Aldermen \$85.00/ meeting

and that other remuneration be set at a rate of \$250.00 per day and the travel allowance be set at \$0.52/km.

Motion Carried.



**Cemetery Manager**

12/2022 *Cindy Olchowecki*

That Tracey Zweifel be appointed as Cemetery Manager of the Neilburg Cemetery for 2022.

Motion Carried.

**Deputy Mayor**

13/2022 *Ernie Ducherer*

That Nicole Martin be appointed Deputy Mayor for 2022.

Motion Carried.

**WYWRA Representative**

14/2022 *Cindy Olchowecki*

That Nicole Martin be appointed as representative of the Village of Neilburg to the West Yellowhead Resource Authority for 2022.

Motion Carried.

**Manitou Housing Management Committee**

15/2022 *Nicole Martin*

That the Council be appointed to the Manitou Housing Management Committee for 2022.

Motion Carried.

**Neilburg Fire Board**

16/2022 *Cindy Olchowecki*

That Ernest Ducherer and Barrie Elchyson be appointed as representative of the Village of Neilburg to the Neilburg Fire Board for 2022.

Motion Carried.

**Neilburg Fire**

17/2022 *Cindy Olchowecki*

That Dustin Weinkauf be appointed the Neilburg Fire Chief for the Village of Neilburg for 2022.

Motion Carried.

**Museum Board**

18/2022 *Nicole Martin*

That the Council ratify the following members of the Manitou Pioneer Museum Board for 2022:

Teri Brockhoff

Ken Chiverton

Kelly Evanger

Cyril Sawtell

Edna Jeffrey

Glen Liebelt

Robert Kohlman

Janet Makey

Victor Koch

Dianne Wakefield

Chris Makey

Dale Herbert

Betty Anne Goodfellow

Motion Carried.

**Neilburg Hall Club**

19/2022 *Cindy Olchowecki*

That the Council ratify the following members of the Neilburg Community Hall Board for 2022:

Ria Wiens  
Amy Herbert  
Jill Walde  
Erika McGillis

Ruby Flicek  
Brooke Forbes  
Elysha Olchowecki

Sarah Hein  
Lisa Perkins

Motion Carried.

**Neilburg Bowling Association**

20/2022 *Jim Lamb*

That the Council ratify the following members of the Neilburg Bowling Alley Association for 2022:

Bernadette Poppleton  
Angela Ryan

Wade Worman  
Darlene Rutherford

Motion Carried.

**Library Board**

21/2022 *Nicole Martin*

That the Council ratify the following members of the Neilburg Library Board for 2022:

Betty Anne Goodfellow  
Tille Burt  
Denise Polkinghorne  
Sharon Melchior

Wendy Worman  
Aly Tempel  
Kim Thurlow

Motion Carried.

**Lakeland Library**

22/2022 *Nicole Martin*

That Betty Anne Goodfellow be appointed as the Village of Neilburg representative to the Lakeland Library Regional Board for 2022.

Motion Carried.

**Neilburg Recreation Board**

23/2022 *Ernie Ducherer*

That the Council ratify the following members of the Neilburg Recreation Board for 2022:

Scott Goodfellow  
Robin Hein  
Cole Smith  
Mike Fohse  
Don Rutherford  
Kelton Bossert

Riley Perkins  
Tyson Forbes  
Matt Walde  
Aaron Gibbons  
Rob Cammidge  
Garrett Brockhoff

Brian McIntyre  
Dustin Elchyson  
Curtis Wightman  
Kyle Forbes  
Rory Marshall

Motion Carried.

**Auditor**

24/2022 *Nicole Martin*

That Holm Raiche Oberg be appointed as auditors for the Village of Neilburg for 2022.

Motion Carried.

**Big Manitou Regional Park Representatives**

25/2022 *Nicole Martin*

That the council of the Village of Neilburg appoint Brent Black and Ian Lamb as their representative to the Big Manitou Regional Park Board for 2022.

Motion Carried.

**Neilburg Fire Hall Purchase**

26/2022 *Ernie Ducherer*

That the Village of Neilburg council wishes to proceed with the purchase of Lot 1, Block 15, Plan 81B1058 as the Phase 1 Environmental Site Assessment is deemed sufficient.

Motion Carried.

**Bylaw 1, 2022 1<sup>st</sup> Reading**

27/2022 *Cindy Olchowecki*

That Bylaw 1, 2021 a Bylaw to Amend Bylaw No. 130 known as the zoning bylaw, be read a first time.

Motion Carried.

**Receipt of Petition**

28/2022 *Cindy Olchowecki*

That the Council of the Village of Neilburg acknowledge that the petition received the December 13, 2021 regular council meeting is deemed sufficient by the Chief Administrative Officer and that the council will not hold a referendum as the petition's purpose statement is not requesting an action that would be within the Village's jurisdiction.

Motion Carried.

**Water Treatment Plant Operator**

29/2022 *Cindy Olchowecki*

That the wage for Arin Ostensoe, Water Treatment Plant Operator be \$24.75 per hour effective January 1, 2022.

Motion Carried.

**Chief Administrative Officer**

30/2022 *Cindy Olchowecki*

That Janet Hollingshead-Leslie be the Chief Administrative Officer at a salary of \$5,125.00 a month for 2022.

Motion Carried.

**Adjourn**

31/2021 *Cindy Olchowecki*

That this meeting does now adjourn at 7:07 p.m.

Motion Carried.



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Mayor



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Chief Administrative Officer

**Schedule 'A'**

4309	Collabria Mastercard	3,531.58
4310	Ernie Ducherer	340.00
4311	Jim Lamb	255.00
4312	Nicole Martin	255.00
4313	Cindy Olchowecki	170.00
4314	Brent Wiens	255.00
4315	Void- Print Error	0.00
4316	Janet Hollingshead-Leslie	3426.27
4317	Arin Ostenoe	1665.39
4318	Anderson Pump House Ltd.	1271.63
4319	Keri Bratkowski	470.00
4320	David Gingell	2,432.50
4321	Jay's Group of Companies	392.23
4322	L-Con Industries Inc.	1,267.88
4323	Lloydminster Co-Operative	424.21
4324	Marsden/Neilburg Minor Hockey	100.00
4325	McIntosh Garage & Autobody	1,186.50
4326	Municipal Employees Pension	1,585.56
4327	Saskatchewan Health Authority	23.00
4328	Neilburg Community Hall	475.00
4329	Neilburg Legion	870.00
4330	Neilburg Recreation Board	1,535.00
4331	Amanda Nutbrown	402.40
4332	Receiver General for Canada	2,929.14
4333	Sask Power	1,216.45
4334	Sask Tel	514.57
4335	Village of Neilburg	702.00
4336	Tracey Zweifel	300.00
4337	Sask Energy	902.65
4338	Sask Power	737.55
4339	West Yellowhead Waste Resources	980.66
4340	Lloydminster Co-Operative	28.85
4341	Kathleen McGladdery	945.85
4342	Minister of Finance	596.93
4343	Sk Urban Municipalities	1,197.50
4344	Urban Municipal Administrators	220.00
4345	Voided by the print process	0.00
4346	Village of Neilburg	902.50
4347	West Yellowhead Waste Resource	72.68
847855	Minister of Finance	12,619.95

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# AGENDA



Regular Council Meeting of the Village of Neilburg • January 10, 2022

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**Call to Order**

**Members Present**

**Declaration of Interest**

**Minutes**

December 13, 2021 Regular Meeting

**Statement of Financial Activities**

December 2021

**Bank Reconciliation**

December 2021

**Accounts**

**Correspondence**

- Associated Engineering

Re: WTP Upgrades Drawings

**Other Business**

1. 2022 Appointments
2. Chief Administrative Officer Report
3. Human Resources
- 4.
- 5.
- 6.
- 7.

**In Camera**

**Delegations**

- 1] Wally Lorenz- RE/MAX- 6:30 p.m.
- 2]
- 3]

**Adjourn**