

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg
on Monday, June 9, 2025, at 6:00 p.m.

Call to Order

Deputy Mayor Ernie Ducherer called the meeting to order at 6:01 p.m.

Members Present

Mayor Brent Wiens
Councillor Ernie Ducherer
Councillor Cindy Olchowecki
Councillor Tara Forbes
Chief Administrative Officer Kathleen McGladdery

Members Absent

Councillor Jim Lamb

Additions to Agenda

90/2025 Tara Forbes

That the following be added to the June 9, 2025 Agenda:

- Amendment Big Manitou Regional Park Requisition

Motion Carried.

Minutes

91/2025 Cindy Olchowecki

That the minutes of the May 5, 2025 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

92/2025 Tara Forbes

That the Statement of Financial Activities for the month of May 2025 be approved as presented and the Bank Reconciliations for May 2025 be accepted as presented.

Motion Carried.

Mayor Brent Wiens attended the meeting at 6:17 p.m. and took chair of the meeting.

Accounts

93/2025 Brent Wiens

That the accounts be approved and authorized for payment and that a list of cheques numbered 5410-5430 inclusive, payroll direct deposit 26-31 inclusive and online payments 2025-0031 to 2025-0038 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

- | | |
|---|------------------------------------|
| • Saskatchewan Senior Fitness Association | RE: Invitation |
| • Tayla Prince | RE: Car Wash Sale |
| • Lakeland Library Region | RE: Annual General Meeting Minutes |
| • Manitou Lake Gospel Jamboree | RE: Donation Request |
| • RCMP | RE: Reports |

BW
KM

Tayla Prince- Permission to speak to Council94/2025 *Cindy Olchowecki*

That the Council of the Village of Neilburg allow Tayla Prince to speak to the council at this meeting to discuss her letter regarding the car wash sale.

Motion Carried.
Unanimously.

Reply to Tayla Prince RE: Car Wash Sale95/2025 *Brent Wiens*

That the Council of the Village of Neilburg reply to Tayla that the Village is not interested in purchasing the car wash.

Motion Carried.

Mayor Brent Wiens declared an interest in the correspondence of the Manitou Lake Gospel Jamboree Donation Request and left the council chambers at 6:50 p.m.

Mayor Brent Wiens came back to the council chambers at 6:55 p.m.

Bylaw 2025-05 Golf Cart Bylaw-Second Reading96/2025 *Tara Forbes*

That Bylaw 2025-05, a Bylaw permitting the operation of golf carts on the public roadways within the limits of the municipality be read a second time at this meeting with the proposed changes suggested by SGI.

Motion Carried.

The Bylaw was read by the CAO.

Bylaw 2025-05 Golf Cart Bylaw-Third Reading97/2025 *Brent Wiens*

That Bylaw 2025-05 A Bylaw permitting the operation of golf carts on the public roadways within the limits of the municipality be read a third time and finally adopted at this meeting.

Motion Carried.

The Bylaw was read by the CAO.

Big Manitou Regional Park Board Appointment98/2025 *Brent Wiens*

That the Council of the Village of Neilburg appoint Cindy Olchowecki and Ernie Ducherer as the two representatives for the Village of Neilburg to the Big Manitou Regional Park Board.

Motion Carried.

Big Manitou Regional Park Board Grant99/2025 *Brent Wiens*

That the Council of the Village of Neilburg increase the yearly operating grant to \$3000.00 to the Big Manitou Regional Park.

Motion Carried.

SGI Provincial Traffic Safety Grant100/2025 *Cindy Olchowecki*

That the Council of the Village of Neilburg authorizes CAO Kathleen McGladdery to apply for the SGI Provincial Traffic Safety Fund for two traffic calming signs for the school zone on Centre Street.

Motion Carried.

BW
KM

Adjourn101/2025 *Brent Wiens*

That this meeting does now adjourn at 7:31 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A' Accounts

DD# 26-31		8317.91
5410	Nicole Martin	267.20
5411	NB Aquifer Distribution Ltd.	1,763.33
5412	Associated Engineering Ltd.	1,905.75
5413	VOID	0.00
5414	David Gingell	1,400.00
5415	Information Services	228.00
5416	Jay's Group of Companies	294.63
5417	Lakeland Library Region	2,925.34
5418	Lloydminster Co-Operative Ltd	451.08
5419	Kathleen McGladdery	100.00
5420	McIntosh Garage & Autobody Ltd	2,132.95
5421	Saskatchewan Health Authority	69.00
5422	Minister of Finance	540.75
5423	Nutbrown Brothers Trenching Lt	1,315.20
5424	Pat Gibbons Ltd	1,678.78
5425	Sk Urban Municipalities Ass	631.02
5426	ULINE CANADA CORPORATION	185.14
5427	Village of Neilburg	960.00
5428	Virtue Construction Ltd.	5,095.36
5429	West Yellowhead Waste Resource	2,245.00
5430	Hipperson Construction	26,834.66
2025-0031	Access Communications	158.18
2025-0032	Collabria Mastercard	3,462.78
2025-0033	Municipal Employees Pension	712.96
2025-0034	Receiver General for Canada	1,812.65
2025-0035	Sask Energy	858.35
2025-0036	Sask Power	2,341.59
2025-0037	Sask Tel	515.49
2025-0038	Minister of Finance	2,652.52

xm

AGENDA



Regular Council Meeting of the Village of Neilburg • June 9, 2025

Call to Order

Members Present

Declaration of Interest

Additions to Agenda

Minutes

May 5, 2025

Statement of Financial Activities

May 2025

Bank Reconciliation

May 2025

Accounts

Correspondence

- | | |
|---|------------------------------------|
| • Saskatchewan Senior Fitness Association | RE: Invitation |
| • Tayla Prince | RE: Car Wash Sale |
| • Lakeland Library Region | RE: Annual General Meeting Minutes |
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| • RCMP | RE: Reports |

Other Business

1. CAO Report
2. C1 Commercial + CM Commercial- Industrial District Zoning Bylaw Amendment Proposal
3. Golf Cart Bylaw 2025-05
4. Big Manitou Regional Park Board Appointment
5. SGI Provincial Traffic Safety Fund

In Camera- Human Resources

Delegations

Adjourn

Golf Cart Bylaw

BYLAW 2025-05

A BYLAW OF THE VILLAGE OF NEILBURG TO PERMIT THE OPERATION OF GOLF CARTS ON THE PUBLIC ROADWAYS WITHIN THE LIMITS OF THE MUNICIPALITY.

Subject to and in accordance with, s.113.1 of *The Traffic Safety Act* and *The Registration Exemption and Reciprocity Regulations (2014)*, The Municipal Council of the Village of Neilburg, in the Province of Saskatchewan enacts as follows:

1. This Bylaw may be cited as the "Golf Cart Bylaw".
2. That all the provisions and enactments set forth in this bylaw shall relate to and be in full force and effect within the limits of the Village of Neilburg.

3. DEFINITIONS

For the purpose of this bylaw, the following terms and words shall have the following meanings:

- a) **"Administrator"** means the Chief Administrative Officer (CAO) of the Municipality appointed pursuant to Section 110 of *The Municipalities Act*.
- b) **"Council"** means the elected body of the Village of Neilburg.
- c) **"Golf Cart"** is a vehicle as defined in *The Registration Exemption and Reciprocity Regulations*; "Golf Cart" means a self-propelled vehicle that:
 - i. is designed to transport golfers and their golf equipment in an area designated as a golf course;
 - ii. has three or more wheels;
 - iii. cannot be operated at a speed of more than 24 km/hr (14.96 mph) on level ground;
 - iv. has a weight limit of 590 kilograms or less (not including the weight of golfers and their golf equipment);but does not include:
 - v. an All Terrain Vehicle (ATV) in *The All Terrain Vehicles Act*; or
 - vi. a low-speed vehicle as defined *The Motor Vehicle Safety Regulations*.
- d) **"Municipality"** means within the corporate limits of the Village of Neilburg.

4. Scope:

- 4.1 Golf Carts are permitted on all roadways within the Municipality, provided that the Golf Carts shall not operate on any roadway with a posted speed limit over 50 km/hr. Public Streets on which Golf Carts may operate shall only be used as the most direct route.
- 4.2 Golf Carts must only be operated during the daylight hours, thirty (30) minutes before sunrise and thirty (30) minutes after sunset, on all roadways within the Municipality.

- 4.3 Persons driving a Golf Cart must be the holder of a valid Class 7 (learner) or higher drivers license.
- 4.4 The owner must carry a minimum of \$200,000 in 3rd party liability insurance for damages caused by the Golf Cart. Proof of insurance must be provided at the request of an Officer.
- 4.5 Persons operating a Golf Cart on the roadways within the limits of the Village of Neilburg must not be operated on any provincial highway, other than to across one.
- 4.6 Golf Carts shall be equipped with and display a slow-moving vehicle warning sign at the rear, as per clause 2(1)(kk) of *The Vehicle Equipment Regulations*.
- 4.7 The Village of Neilburg will monitor and inform the Saskatchewan Government Insurance (SGI) of any collisions that occur and if there were any injuries or fatalities.
- 4.8 Persons with Golf Carts on a golf course shall follow all rules and regulations related to the operations of Golf Carts on the course. Golf Cart use on a private golf course does not fall under provincial legislation.

5. Penalties:

- 5.1 Federal and provincial impaired driving laws apply to Golf Carts.
- 5.2 Golf Carts shall be operated in accordance with the rules of *The Traffic Safety Act* and any other municipal bylaw related to traffic.
- 5.3 If convicted of an offence while operating a Golf Cart, it will be applied to the driving record and impact the operators Safe Driver Recognition rating.
- 5.4 Any person who contravenes any of the provisions of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not less than \$50.00 (fifty dollars) and not more than \$1,000.00 (one thousand dollars).

6. Coming into Force:


This Bylaw shall come into force and take effect on the day of approval being issued by Saskatchewan Government Insurance.


READ a first time the 5th day of May 2025.

READ a second time this 9th day of June 2025.

READ a third and final time approved and adopted for use
this 9th day of June 2025.





Mayor


Chief Administrative Officer



Village of Neilburg

PO Box 280

Neilburg, Sk. S0M 2C0

June 27, 2025

Re: Golf Cart Bylaw - Approved

This is to advise that subject to Section 113.1 of *The Traffic Safety Act*, Saskatchewan Government Insurance approves the Village of Neilburg Bylaw 2025-05 which authorizes the operation of Golf Carts on public roads within the municipality, not including provincial highways.

Feel free to contact me if you have any questions.

Regards,

A handwritten signature in black ink, appearing to read 'Tanya Jones', is positioned below the 'Regards,' text.

Tanya Jones
Manager
Vehicle Registration Policy & Permit Services
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tjones@sgi.sk.ca