

March 10, 2025

Village of Neilburg

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# **MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg  
on Monday, March 10, 2025, at 6:00 p.m.

## **Call to Order**

Mayor Brent Wiens called the meeting to order at 6:02 p.m.

## **Members Present**

Mayor Brent Wiens  
Councillor Ernie Ducherer  
Councillor Jim Lamb  
Councillor Cindy Olchowecki  
Councillor Tara Forbes  
Chief Administrative Officer Kathleen McGladdery

Delegate Sgt. Will Picard attended the meeting at 6:05 p.m.

Delegate Sgt. Will Picard left the meeting at 6:17 p.m.

## **Minutes**

43/2025 *Ernie Ducherer*

That the minutes of the February 10, 2025 regular meeting be adopted as circulated.

Motion Carried.

## **Financial Activities**

44/2025 *Tara Forbes*

That the Statement of Financial Activities for the month of February 2025 be approved as presented and the Bank Reconciliations for February 2025 be accepted as presented.

Motion Carried.

## **Accounts**

45/2025 *Ernie Ducherer*

That the accounts be approved and authorized for payment and that a list of cheques numbered 5374-5387 inclusive, payroll direct deposit 6-9 inclusive and online payments 2025-0009 to 2025-0015 and payment 2025-02 be presented in Schedule 'A' to these minutes.

Motion Carried.

## **Correspondence**

- |   |                                      |
|---|--------------------------------------|
| • RCMP  | Re: Reports                          |
| • Manitou Lake 4-H Club                         | Re: Sponsorship                      |
| • ROW Partnership                               | Re: Managing Municipal Rights-of-Way |
| • Saskatchewan Parks and Recreation Association | Re: 2025 Communities in Bloom        |
| • Government of Saskatchewan                    | Re: Letter from Hon. Eric Schmalz    |

## **April 14, 2025 Regular Council Meeting Date Change**

46/2025 *Brent Wiens*

That the April 14, 2025 Regular Council meeting be rescheduled to April 7, 2025 at 6:00 p.m.

Motion Carried.

*BW*  
*dm*

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**May 12, 2025 Regular Council Meeting Date Change**

47/2025 *Ernie Ducherer*

That the May 12, 2025 Regular Council meeting be rescheduled to May 5, 2025 at 6:00 p.m.

Motion Carried.

Tara Forbes declared an interest and left the meeting chambers at 7:01 p.m.

**Application for Title**

48/2025 *Ernie Ducherer*

That CAO Kathleen McGladdery be authorized to request for registrar to issue title to Blk/Par B Plan 102145564 Ext 0.

Motion Carried.

Tara Forbes returned to the meeting chambers at 7:03 p.m.

**Tax Title Property- 304 Railway Avenue East**

49/2025 *Cindy Olchowecki*

That Tax Title Property Lot 2 Blk 12 Plan BP2886 also known as 304 Railway Avenue East be advertised for tender again with tenders to be opened at the April 7, 2025 meeting.

Motion Carried.

**Summer Maintenance Employee**

50/2025 *Tara Forbes*

That CAO Kathleen McGladdery be authorized to advertise for a summer maintenance employee.

Motion Carried.

**Bylaw 2025-02 A Bylaw to Provide for Assessing and Levying the Cost of Fire Suppression Services- First Reading**

51/2025 *Ernie Ducherer*

That Bylaw 2025-02 A Bylaw of The Village of Neilburg to provide for assessing and levying the cost of fire suppression services be read a first time at this meeting.

Motion Carried.

The Bylaw was read by the CAO.

**Bylaw 2025-02 A Bylaw to Provide for Assessing and Levying the Cost of Fire Suppression Services- Second Reading**

52/2025 *Tara Forbes*

That Bylaw 2025-02 A Bylaw of the Village of Neilburg to provide for assessing and levying the cost of fire suppression services be read a second time at this meeting.

Motion Carried.

The Bylaw was read by the CAO.

**Bylaw 2025-02 A Bylaw to Provide for Assessing and Levying the Cost of Fire Suppression Services- Third Reading Approval**

53/2025 *Jim Lamb*

That Bylaw 2025-02 A Bylaw of the Village of Neilburg to provide for assessing and levying the cost of fire suppression services be given three readings at this meeting.

Motion Carried.  
Unanimously.

*Ernie*  
*Jim*

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The Bylaw was read by the CAO.

**Bylaw 2025-02 A Bylaw to Provide for Assessing and Levying the Cost of Fire Suppression Services- Third Reading**

54/2025 Brent Wiens

That Bylaw 2025-02 A Bylaw of the Village of Neilburg to provide for assessing and levying the cost of fire suppression services be read a third time and finally adopted at this meeting.

Motion Carried.

**Bylaw 2025-03 Repealing Bylaw- First Reading**

55/2025 Ernie Ducherer

That Bylaw 2025-03 A Bylaw of The Village of Neilburg to repeal Bylaw No. 178,195,213,3/2007,1/2008,7/2011,2/2012,3/2012,6/2016 be read a first time at this meeting.

Motion Carried.

The Bylaw was read by the CAO.

**Bylaw 2025-03 Repealing Bylaw- Second Reading**

56/2025 Brent Wiens

That Bylaw 2025-03 A Bylaw of The Village of Neilburg to repeal Bylaw No. 178,195,213,3/2007,1/2008,7/2011,2/2012,3/2012,6/2016 be read a second time at this meeting.

Motion Carried.

The Bylaw was read by the CAO.

**Bylaw 2025-03 Repealing Bylaw- Third Reading Approval**

57/2025 Tara Forbes

That Bylaw 2025-03 A Bylaw of The Village of Neilburg to repeal Bylaw No. 178,195,213,3/2007,1/2008,7/2011,2/2012,3/2012,6/2016 be given three readings at this meeting.

Motion Carried.

The Bylaw was read by the CAO.

**Bylaw 2025-03 Repealing Bylaw- Third Reading**

58/2025 Ernie Ducherer

That Bylaw 2025-03 A Bylaw of The Village of Neilburg to repeal Bylaw No. 178,195,213,3/2007,1/2008,7/2011,2/2012,3/2012,6/2016 be read a third time and finally approved.


Motion Carried.


**Adjourn**

59/2025 Brent Wiens

That this meeting does now adjourn at 7:19 p.m.

Motion Carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**Schedule 'A' Accounts**

DD#6 – DD#9		4468.56
5374	NB Aquifer Distribution Ltd.	619.59
5375	Associated Engineering Ltd.	1,905.75
5376	BI-Systems Electric and	1,080.39
5377	David Gingell	1,400.00
5378	Hipperson Construction	1,635,314.87
5379	L-Con Industries Inc.	2,281.05
5380	Lloydminster Co-Operative Ltd	21.50
5381	Saskatchewan Health Authority	46.00
5382	Rutherford Agencies Ltd	43,971.98
5383	S.A.M.A	25.00
5384	Sk Urban Municipalities Ass	387.89
5385	Transit Technical Services Ltd	633.94
5386	Village of Neilburg	992.00
5387	West Yellowhead Waste Resource	1,355.95
2025-02	Minister of Finance	2,515.02
2025-0009	Access Communications	158.18
2025-0010	Collabria Mastercard	3,197.00
2025-0011	Municipal Employees Pension	569.56
2025-0012	Receiver General for Canada	1,128.05
2025-0013	Sask Energy	2,596.32
2025-0014	Sask Power	2,689.51
2025-0015	Sask Tel	515.75

x/m

# AGENDA



Regular Council Meeting of the Village of Neilburg • March 10, 2025

**Call to Order**

**Members Present**

**Declaration of Interest**

**Additions to Agenda**

**Minutes**

February 10, 2025

**Statement of Financial Activities**

February 2025

**Bank Reconciliation**

February 2025

**Accounts**

**Correspondence**

- |   |                                      |
|---|--------------------------------------|
| • RCMP  | Re: Reports                          |
| • Manitou Lake 4-H Club                         | Re: Sponsorship                      |
| • RDW Partnership                               | Re: Managing Municipal Rights-of-Way |
| • Saskatchewan Parks and Recreation Association | Re: 2025 Communities in Bloom        |
| • Government of Saskatchewan                    | Re: Letter from Hon. Eric Schmalz    |

**Other Business**

1. April & May Regular Council Meeting Date Changes
2. Manitou Pioneers Museum Request
3. Tax Title Property- 304 Railway Avenue East
4. Tax Enforcement
5. Summer Maintenance Employee
6. Bylaw 2025-02 A Bylaw to Provide for Assessing and Levying the Cost of Fire Suppression Services
7. Bylaw 2025-03 A Bylaw to Repeal Bylaw No. 178,195,213,3/2007,1/2008,7/2011, 2/2012, 3/2012, 6/2016
8. Williams Industrial Drainage Assessment

**In Camera- Human Resources**

**Delegations**

- RCMP- Sgt. Will Picard- 6:30 p.m.

**Adjourn**

BYLAW 2025-02

A BYLAW OF THE VILLAGE OF NEILBURG TO PROVIDE FOR ASSESSING AND LEVYING THE COST OF FIRE SUPPRESION SERVICES

The Council of the Village of Neilburg in the Province of Saskatchewan enacts as follows:

1. The cost of fire suppression services provided withing the Village of Neilburg shall be charged directly to the persons who receive the service, within the Neilburg Fire Board area, in accordance with the following charges:

<u>Services Provided</u>	<u>Applicable Charges</u>
a) Fire Truck	\$450.00 first hour, minimum charge \$350.00 each additional hour
b) Fire Fighters	\$40.00 per every man hour
c) Command Truck	\$100.00 per hour
d) Command Truck-Wildfire Suppression	\$150.00 per hour
e) Support Unit	\$100.00 per hour
f) Class A Foam	Actual Costs Incurred
Class B Foam	Actual Costs Incurred
g) Water Tankers/Heavy Equipment	\$250.00 per hour
h) Outside Services Contracted	Actual Costs Incurred Under Contract

2. Bylaw 210 is hereby repealed

READ a first time the 10<sup>th</sup> day of March, 2025.

READ a second time this 10<sup>th</sup> day of March, 2025.

READ a third and final time approved and adopted for use

this this 10<sup>th</sup> day of March, 2025.



  
\_\_\_\_\_  
Mayor  
  
\_\_\_\_\_  
Chief Administrative Officer

**BYLAW 2025-03****A BYLAW OF THE VILLAGE OF NEILBURG TO REPEAL BYLAW NO. 178,  
195, 213, 3/2007, 1/2008, 7/2011, 2/2012, 3/2012, 6/2016**

The Council of the Village of Neilburg, in the Province of Saskatchewan enacts  
as follows:

1. Bylaw No. 178 being a repealing bylaw passed on April 6, 1998 is hereby repealed.
2. Bylaw No. 195 being a bylaw to repeal bylaw No. 52 passed on October 9, 2003 is hereby repealed.
3. Bylaw No. 213 being a bylaw to provide for establishment of procedures within Village passed on November 16, 2005 is hereby repealed.
4. Bylaw No. 3/2007 being a bylaw to undertake sewer and water mains as a local improvement passed on July 3, 2007 is hereby repealed.
5. Bylaw No. 1/2008 being a bylaw to authorize a special assessment with respect to the undertaking of water and sewer extension as a local improvement passed on January 7, 2008 is hereby repealed.
6. Bylaw No. 7/2011 being a bylaw to provide for raising the sum of one million dollars (\$1,000,000.00) for the purpose of financing the construction of evaporative ponds; to be secured by the issue of debentures passed on October 3, 2011 is hereby repealed.
7. Bylaw No. 2/2012 being a bylaw to appoint a bylaw enforcement officer passed on August 13, 2012 is hereby repealed.
8. Bylaw No. 3/2012 being a repealing bylaw passed on December 3, 2012 is hereby repealed.
9. Bylaw No. 6/2016 being a repealing bylaw passed on October 11, 2016 is hereby repealed.

READ a first time the 10<sup>th</sup> day of March, 2025.

READ a second time this 10<sup>th</sup> day of March, 2025.

READ a third and final time approved and adopted for use

this this 10<sup>th</sup> day of March, 2025



  
\_\_\_\_\_  
Mayor  
  
\_\_\_\_\_  
Chief Administrative Officer