

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, March 13, 2023 at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 6:05 p.m.

Members Present

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer
- Chief Administrative Officer Kathleen McGladdery

Additions to Agenda

46/2023 *Nicole Martin*

That the April 14, 2023 Regular Council Meeting Time Change be added to the March 13, 2023 Agenda.

Motion Carried.

Minutes

47/2023 *Cindy Olchowecki*

That the minutes of the February 13, 2023 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

48/2023 *Ernie Ducherer*

That the Statement of Financial Activities for the month of February 2023 and the Bank Reconciliations for February 2023 be approved as presented.

Motion Carried.

Aldermen Jim Lamb declared a pecuniary interest in payment number 4729 in the amount of \$1212.75 to Uncle Jeds Oilfield Services Ltd. and left the meeting at 6:17 p.m.

Pecuniary Interest- Uncle Jeds Oilfield Services Ltd. Payment

49/2023 *Ernie Ducherer*

That payment number 4729 to Uncle Jeds Oilfield Ltd. for the amount of \$1212.75 be approved.

Motion Carried.

Aldermen Jim Lamb returned to the meeting at 6:18 p.m.

Accounts

50/2023 *Nicole Martin*

That the accounts be approved and authorized for payment and that a list of cheques numbered 4709 to 4731 and online payment 2023-0002 and utility preauthorized payments 246330263818-01 to 984563822022-01 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

That the list of correspondence be filed:

- SAMA Re: Annual General Meeting
- SGI Re: Business Recognition Assessment
- Water Security Agency Re: Compliance Inspection
- Western Municipal Consulting Re: Service Agreement
- SUMA Re: AGM & Resolutions
- Neilburg Library Re: AGM Minutes

Rescind Resolution 42/2023

51/2023 *Nicole Martin*

That the Council rescind Resolution 42/2023, 2023 Board of Revision Appointment.

Motion Carried.

Board of Revision and Development Appeals Board

52/2023 *Nicole Martin*

That the Village of Neilburg appoints Western Municipal Consulting Ltd. to manage the Board of Revision and Development Appeals process for the terms of January 1, 2023 through to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Denmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Motion Carried.

Rescind Resolution 43/2023

53/2023 *Jim Lamb*

That the Council rescind resolution 43/2023, 2023 Board of Revision Secretary.

Motion Carried.

Board of Revision Secretary

54/2023 *Nicole Martin*

That the Village of Neilburg appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

Motion Carried.

Secretary of Development Appeals Board55/2023 *Cindy Olchowecki*

That the Village of Neilburg appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Motion Carried.

The CAO presented the list of lands with arrears to the head of council.

List of Lands with Arrears56/2023 *Brent Wiens*

That the Council of the Village of Neilburg amend the List of Lands with Arrears list to delete the properties from the list in which the arrears are less than one half of the previous years levy.

Motion Carried.

Tax Enforcement57/2023 *Cindy Olchowecki*

That the council of the Village of Neilburg authorize the CAO to begin tax enforcement proceedings on the following properties:

Lot 04 Blk 02 Plan AB2785 Ext 0
Blk B Plan 102145564 Ext 0

Motion Carried.

Tax Title Property 204 & 208 Railway Avenue East58/2023 *Nicole Martin*

That the council of the Village of Neilburg advertise for tender the sale of the following Tax Title Property also known as 204 & 208 Railway Avenue East:

Lot 1 Blk 3 Plan AS4063 Ext 0
Lot 5 Blk 3 Plan 10158550 Ext 27
Lot 2 Blk 3 Plan AS4063 Ext 38
Lot 3 Blk 3 Plan AS4063 Ext 0

Motion Carried.

April 14, 2023 Regular Council Meeting Time Change59/2023 *Cindy Olchowecki*

That the council of the Village of Neilburg change the time of the regular council meeting on April 14, 2023 to 11:00 a.m.

Motion Carried.

Adjourn

60/2023 *Jim Lamb*

That this meeting does now adjourn at 7:35 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A'

4709	Amanda Nutbrown	704.69
4710	Arin Ostenoe	1962.09
4711	Keri Bratkowski	622.5
4712	David Gingell	635
4713	Municipal Employees Pension	827.94
4714	Receiver General for Canada	1681.66
4715	Arin Ostenoe	1000.00
4716	Flocor Inc.	509.26
4717	David Gingell	2400.00
4718	Information Services	100.00
4719	Jay's Group of Companies	942.85
4720	Lloydminster Co-Operative Ltd	30.49
4721	McIntosh Garage & Autobody Ltd	5802.01
4722	Saskatchewan Health Authority	92.00
4723	Neilburg Composite School	23.00
4724	Nutbrown Brothers Trenching Lt	2283.75
4725	Provincial Mediation Board	40.00
4726	Purolator Courier Ltd	71.21
4727	Rutherford Agencies Ltd	83982.74
4728	Sk Urban Municipalities Ass	2922.83
4729	Uncle Jed's Oilfield Services	1212.75
4730	Village of Neilburg	1040.00
4731	West Yellowhead Waste Resource	987.46
44958	Minister of Finance	1842.08
246330263818-01	Sask Energy	734.08
4136768-02	Access Communications	158.18
500001293538-01	Sask Power	813.40
500001294072-01	Sask Power	238.18
500001319937-01	Sask Power	152.97
500001364529-01	Sask Power	764.20
500001431906-01	Sask Power	100.12
500001471100-01	Sask Power	95.37
500001471878-01	Sask Power	246.88
510009086875-01	Sask Power	168.27
74748108668-01	Sask Energy	190.77
75417370-01	Sask Tel	175.12
75417464-01	Sask Tel	175.12
75417709-01	Sask Tel	82.22
75418425-01	Sask Tel	83.14
98456382202-01	Sask Energy	547.38
984563822022-01	Sask Energy	414.02



AGENDA



Regular Council Meeting of the Village of Neilburg • March 13, 2023

Call to Order

Members Present

Declaration of Interest

Additions to Agenda

Minutes

February 13, 2023 Regular Meeting

Statement of Financial Activities

February 2023

Bank Reconciliation

February 2023

Accounts

Correspondence

- SAMA
- SGI
- Water Security Agency
- Western Municipal Consulting
- SUMA
- Neilburg Library

- Re: Annual General Meeting
- Re: Business Recognition Assessment
- Re: Compliance Inspection
- Re: Service Agreement
- Re: AGM & Resolutions
- Re: AGM Minutes

Other Business

1. Water Treatment Plant Upgrade Update
2. List of lands with arrears
3. Tax Enforcement
4. Tax Title Property 204 Railway Avenue East
5. Village Infrastructure
6. Discretionary Use Development Permit 2023-01
- 7.
- 8.
- 9.

In Camera

Delegations

- 1] Sgt. Matt Robinson- 6:30p.m.-RCMP
- 2]
- 3]
- 4]

Adjourn