

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, May 9, 2022 at 6:00 p.m.

**Call to Order**

Deputy Mayor Nicole Martin called the meeting to order at 5:58 p.m.

**Members Present**

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Emie Ducherer- Absent
- Acting Chief Administrative Officer Kathleen McGladdery

**Acting Chief Administrative Officer Appointment**

87/2022 *Cindy Olchowecki*

That the council of the Village of Neilburg appoint Kathleen McGladdery as the Acting Chief Administrative Officer for the regular council meeting held on May 9, 2022.

Motion Carried.

**Additions to Agenda**

88/2022 *Cindy Olchowecki*

That the following be added to the Agenda for this meeting:

- 2021 Audited Financial Statement
- Bylaw 4, 2022

Motion Carried.

**Minutes**

89/2022 *Cindy Olchowecki*

That the minutes of the April 18, 2022 special meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

90/2022 *Cindy Olchowecki*

That the Statement of Financial Activities for the month of April 2022 and the Bank Reconciliations for April 2022 be approved as presented.

Motion Carried.

Mayor Brent Wiens attended the meeting at 6:10 p.m. and took the chair.

**Accounts**

91/2022 *Cindy Olchowecki*

That the accounts to be approved and authorized for payment and that a list of cheques numbered 4432 to 4455 and online payment 966747 be presented in Schedule 'A' to these minutes.

Motion Carried.

*BR*  
*IM*

**Correspondence**

That the list of correspondence be filed:

- Manitou Lake 4-H Club
  - Minister of Government Relations
  - Neilburg Composite School
- Re: Sponsorship Request  
Re: 2022 Education Property Tax Mill Rate  
Re: Grad Parade

**Manitou Lake 4-H Club**

92/2022 *Cindy Olchowecki*

That the Village of Neilburg donate \$250.00 to the Manitou Lake 4-H Club Achievement Day.

Motion Carried.

**2022 Education Property Tax Mill Rates**

93/2022 *Cindy Olchowecki*

That the council of the Village of Neilburg acknowledge the Provincial Education Property Tax Mill Rates for the 2022 taxation year:

Agriculture	1.42 mills
Residential	4.54 mills
Commercial/Industrial	6.86 mills
Resource	9.88 mills

Motion Carried.

**Neilburg Composite School Graduation Parade**

94/2022 *Jim Lamb*

That the Village of Neilburg host the graduation parade for the 2022 Neilburg Composite School Graduates on June 11, 2022 at approximately 7 p.m.

Motion Carried.

**2021 Audited Financial Statement**

95/2022 *Cindy Olchowecki*

That the Council of the Village of Neilburg approve the audited 2021 draft financial statement as presented.

Motion Carried.

Delegate Lisa Guidry from D&G Polyethylene Products Ltd. attended the meeting at 6:27 p.m. and presented to council a letter on behalf of D&G Polyethylene Products Ltd.

**Bylaw Enforcement**

96/2022 *Nicole Martin*

That the council of the Village of Neilburg contract Luc Morin from LM Bylaw Enforcement to be the Bylaw Enforcement Officer for the Village of Neilburg.

Motion Carried.

**Tender for Housing Unit #2 Renovations**

97/2022 *Cindy Olchowecki*

That the Village of Neilburg call for tenders for the renovation of Housing Unit #2 to be opened at the next regular council meeting on June 13, 2022.

Motion Carried.

Delegate Sgt. Matt Robinson with the R.C.M.P attended the meeting at 7 p.m. and presented council the quarterly stats update.

**Bylaw 4, 2022 First Reading**

98/2022 *Nicole Martin*

That Bylaw 4, 2022, A Bylaw to Establish Property Tax Incentives and Penalties be read a first time.

Motion Carried.

The bylaw was read by the Administrator.

**Bylaw 4, 2022 Second Reading**

99/2022 *Cindy Olchowecki*

That Bylaw 4, 2022, A Bylaw to Establish Property Tax Incentives and Penalties be read a second time.

Motion Carried.

The bylaw was read by the Administrator.

**Bylaw 4, 2022 Third Reading Approval**

100/2022 *Brent Wiens*

That Bylaw 4, 2022, A Bylaw to Establish Property Tax Incentives and Penalties, be given three readings at this meeting.

Motion Carried.  
Unanimously.

**Bylaw 4, 2022 Third Reading**

101/2022 *Jim Lamb*

That Bylaw 4, 2022, A Bylaw to Establish Property Tax Incentives and Penalties, be read a third time and finally approved.

Motion Carried.

**Utility Arrears to Taxes**

102/2022 *Nicole Martin*

That the CAO be authorized to send registered letters to the following utility account holders that the arrears will be transferred to taxes:

- Lot 02 Blk 07 Plan BT6096- \$260.00
- Lot 02 Blk 12 Plan BP2886-\$260.00
- Lot 04 Blk 05 Plan BP2400-\$260.00
- Lot 01 Blk 12 Plan BP2886-\$260.00
- Lot 01 Blk 04-05 Plan BT6096-\$260.00

Motion Carried.

**Budget 2022**

103/2022 *Jim Lamb*

That the council of the Village of Neilburg adopt the Operating and Capital Budget for 2022 and set the mill rate to 3.7 mills for 2022.

Motion Carried.

**Tax Compromises**

104/2022 *Cindy Olchowecki*

That the council of the Village approve the tax compromise for the following properties:

Roll #2	Candace Jacquest	\$1000.00
Roll #9	Synergy Credit Union	\$5000.00
Roll #14	Lloydminster & District Co-operative	\$5000.00
Roll #28	Pat Gibbons Ltd.	\$5000.00
Roll #45	Eli Jacquest	\$1000.00
Roll #188	Holly McEwen	\$1000.00
Roll # 211	Silverman Oilfield Services	\$5000.00
Roll #238	Pat Gibbons Ltd.	\$5000.00
Roll #284	Manitou Flush-by Services	\$4000.00
Roll #251	Tool Time Oilfield	\$4000.00
Roll #285	Kayfore Holdings	\$5000.00
Roll# 303	Urlacher and Sons Construction Ltd.	\$4000.00

Motion Carried.

**Adjourn**

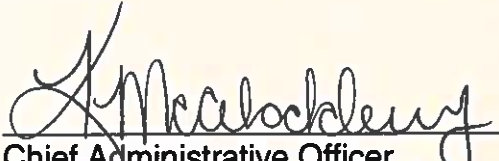
105/2022 *Brent Wiens*

That this meeting does now adjourn at 8:25 p.m.

Motion Carried.



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Mayor



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Chief Administrative Officer

**Schedule 'A'**

4432	Janet Hollingshead-Leslie	3355.96
4433	Arin Ostensoe	1370.80
4434	Ernie Ducherer	255.00
4435	Jim Lamb	170.00
4436	Nicole Martin	255.00
4437	Cindy Olchowecki	255.00
4438	Brent Wiens	170.00
4439	Keri Bratkowski	460.00
4440	Municipal Employees Pension	1470.28
4441	Amanda Nutbrown	538.00
4442	Receiver General for Canada	2926.44
4443	Arin Ostensoe	1000.00
4444	Village of Neilburg	925.00
4445	Publications Saskatchewan	30.00
4446	David Gingell	1200.00
4447	Uline Canada Corporation	100.59
4448	NB Aquifer Distribution	39780.69
4449	West Yellowhead Waste Resource	1286.66
4450	SK Urban Municipalities Association	359.79
4451	Urban Board of Examiners	210.00
4452	Saskatchewan Healthy Authority	46.00
4453	Lloydminster Co-operative Ltd.	101.24
4454	George Goodfellow	583.00
4455	Manitou Lake 4-H Club	250.00
966747	Minister of Finance	1027.23

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2022

# AGENDA



Regular Council Meeting of the Village of Neilburg • May 9, 2022

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**Call to Order**

**Members Present**

**Declaration of Interest**

**Minutes**

April 18, 2022 Special Meeting

**Statement of Financial Activities**

April 2022

**Bank Reconciliation**

April 2022

**Accounts**

**Correspondence**

- Manitou Lake 4-H Club
- Minister of Government Relations
- Neilburg Composite School

Re: Sponsorship Request  
 Re: 2022 Education Property Tax Mill Rates  
 Re: Grad Parade

**Other Business**

1. Budget 2022
2. Transfer Utility Arrears to Taxes
3. Bylaw Enforcement
4. Cemetery
5. Housing
6. Administration Update
7. 2021 Audited Financial Statement
8. Bylaw 4, 2022

**In Camera**

**Delegations**

- 1] Lisa Guidry- D&G Polyethylene Products-6:30 p.m.
- 2] Sgt. Matt Robinson- R.C.M.P-6:45 p.m.
- 3]

**Adjourn**

VILLAGE OF NEILBURG

BYLAW 4, 2022

A BYLAW TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES

The Council of the Village of Neilburg, in the Province of Saskatchewan, enacts as follows: -

1] Due Date

Property and other taxes imposed by the Village of Neilburg are deemed to be imposed on the first day of January in each year and shall be due on December 31<sup>st</sup>.

2] Penalty on Arrears of Taxes

- (a) Taxes which remain unpaid after the 31<sup>st</sup> day of December of the year in which they are levied shall be subject to a penalty.
- (b) The method of calculating the penalty shall be
  - a compound rate of 1.0% per month, added on the first day of each month applied to
  - the total taxes and penalties that remain unpaid at the end of the month preceding the month in which the penalty is being applied.
- (c) The penalty charges are to be added to and shall form part of the tax roll.

3] Incentive Program – Prompt Payment

- a) Discounts shall be allowed from the time of the notice of the levy is sent until September, to encourage prompt payment of the current year's taxes on property.
- b) Payments of current taxes received:
  - i) from the time the notice of levy is sent until the end of July shall be eligible for a discount of 5% of the amount paid;
  - ii) during the month of August shall be eligible for a discount of 5% of the amount paid;
  - iii) during the month of September shall be eligible for a discount of 4% of the amount paid;
  - iv) during the month of October shall be eligible for a discount of 3.5% of the amount paid; and
  - v) during the month of November shall be eligible for a discount of 3% of the amount paid.

4] Incentive Program – Prepayments

- a) From January 1 until May 31, discounts shall be allowed with respect to the prepayment of the current year's taxes on property.

b) The rate of discount relative to prepayment of taxes shall be 5%.

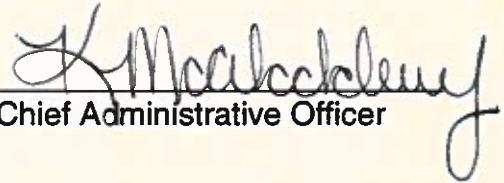
5] Coming into Force

This bylaw shall come into force on January 1, 2022.

6] Bylaw 1, 2020 is hereby repealed.



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Mayor



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Chief Administrative Officer