

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg
on Monday, November 10, 2025, at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 6:01 p.m.

Members Present

Mayor Brent Wiens
Councillor Ernie Ducherer
Councillor Cindy Olchowecski
Councillor Tara Forbes
Chief Administrative Officer Kathleen McGladdery

Members Absent

Councillor Jim Lamb

RCMP Sgt. Will Picard attended the meeting at 6:01 p.m. and gave a verbal quarterly update to Council and left the meeting at 6:15 p.m.

Minutes

149/2025 *Ernie Ducherer*

That the minutes of the October 14, 2025, regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

150/2025 *Tara Forbes*

That the Statement of Financial Activities for the month of October 2025 be approved as presented and the Bank Reconciliations for October 2025 be accepted as presented.

Motion Carried.

Accounts

151/2025 *Cindy Olchowecski*

That the accounts be approved and authorized for payment and that a list of cheques numbered 5511-5531 inclusive, payroll direct deposit 60-65 inclusive and online payments 2025-0103 to 2025-0122 and 2025-10 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

- Sheldon Williams RE: Weeds at airport

Response to Sheldon Williams letter RE: Weeds at airport

152/2025 *Brent Wiens*

That the Council of the Village of Neilburg respond to the letter from Sheldon Williams that the Village will look at increasing the mowing program of the Neilburg airport for 2026.

Motion Carried.

BW
JM

Animal Control Bylaw 2025-07 1st Reading153/2025 *Ernie Ducherer*

That the Animal Control Bylaw 2025-07 a bylaw of the Village of Neilburg to restrain, regulate, prohibit and license animals be read a first time at this meeting.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Animal Control Bylaw 2025-07 2nd Reading154/2025 *Tara Forbes*

That the Animal Control Bylaw 2025-07 a bylaw of the Village of Neilburg to restrain, regulate, prohibit and license animals be read a second time at this meeting.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Animal Control Bylaw 2025-07 3rd Reading Approval155/2025 *Cindy Olchowecski*

That the Animal Control Bylaw 2025-07 a bylaw of the Village of Neilburg to restrain, regulate, prohibit and license animals be given three readings at this meeting.

Motion Carried.
Unanimously.

The Bylaw was read by the Chief Administrative Officer.

Animal Control Bylaw 2025-07 3rd Reading156/2025 *Brent Wiens*

That the Animal Control Bylaw 2025-07 a bylaw of the Village of Neilburg to restrain, regulate, prohibit and license animals be read a third time and adopted for use.

Motion Carried.

Co-op Lot Consolidation157/2025 *Brent Wiens*

That the Council of the Village of Neilburg approve the consolidation of the following lots:

- Lot 17 Blk/Par 1 Plan AE34 Ext 0
- Lot 16 Blk/par 1 Plan AE34 Ext 0

Motion Carried.

Canada Summer Jobs Grant Application158/2025 *Cindy Olchowecski*

That the CAO be authorized to apply for the Canada Summer Jobs Grant for a summer student for 2026 at \$20/hr.

Motion Carried.

*BW
JW*

Utility Arrears to Taxes159/2025 *Cindy Olchowecski*

That the CAO be authorized to send registered letters to the following utility account holders with arrears of three months or more that any amount outstanding December 31, 2025 will be transferred to the appropriate tax card for the specified property:

- 0297 0010
- 0284 0000
- 0067 0000
- 0333 0030
- 0327 0000
- 0117 0000

Motion Carried.

Outdoor Christmas Decorating Contest160/2025 *Cindy Olchowecski*

That the Council of the Village of Neilburg sponsor an Outdoor Christmas Decorating Contest to be judged the week of December 15 to December 20, 2025 with prizes to be awarded as follows:

1st Prize- \$351.00 credited towards water and sewer account
2nd Prize- \$234.00 credited towards water and sewer account
3rd Prize- \$117.00 credited towards water and sewer account

Motion Carried.

Adjourn161/2025 *Tara Forbes*

That this meeting does now adjourn at 7:04 p.m.

Motion Carried.


Mayor
Chief Administrative Officer

Schedule 'A' Accounts

DD#60-DD #65		2828.90
5511	Keri Bratkowski	820.00
5512	David Gingell	572.50
5513	Amanda Nutbrown	676.48
5514	Arin Ostensoe	4,567.21
5515	Nicole Martin	127.00
5516	Keri Bratkowski	209.21
5517	David Gingell	1,750.00
5518	Hipperson Construction	238,779.71
5519	Jay's Group of Companies	316.23
5520	Lloydminster Co-Operative Ltd	23.73
5521	Saskatchewan Health Authority	184.00
5522	Nutbrown Brothers Trenching Ltd	222.00
5523	Pat Gibbons Ltd	442.67
5524	Purolator Courier Ltd	70.53
5525	Sask Power	193.97
5526	Sask Tel	392.09
5527	Sk Urban Municipalities Ass	387.89
5528	Unicon Pipeline Ltd.	5,452.63
5529	Village of Neilburg	1,280.00
5530	West Yellowhead Waste Resource	1,995.55
5531	Williams, Sheldon	600.00
2025-10	Minister of Finance	10,490.55
2025-0103	Collabria Mastercard	183.84
2025-0104	Municipal Employees Pension	600.37
2025-0105	Receiver General for Canada	3,355.52
2025-0106	Sask Energy	49.88
2025-0107	Sask Energy	128.66
2025-0108	Sask Energy	52.88
2025-0109	Sask Power	135.66
2025-0110	Sask Power	149.87
2025-0111	Sask Power	769.83
2025-0112	Sask Power	84.11
2025-0113	Sask Power	650.17
2025-0114	Sask Power	73.91
2025-0115	Sask Power	101.68
2025-0116	Sask Power	198.25
2025-0117	Sask Tel	82.94
2025-0118	Sask Tel	82.43
2025-0119	Sask Tel	175.12
2025-0120	Sask Tel	1,090.87
2025-0121	Sask Power	739.89
2025-0122	Municipal Employees Pension	600.37



AGENDA

Regular Council Meeting of the Village of Neilburg • November 10, 2025

Call to Order

Members Present

Declaration of Interest

Additions to Agenda

Minutes

October 14, 2025

Statement of Financial Activities

October 2025

Bank Reconciliation

October 2025

Accounts

Correspondence

- Sheldon Williams RE: Weeds at airport

Other Business

1. CAO Report
2. Animal Control Bylaw 2025-07
3. Co-op Lot Consolidation
4. Canada Summer Jobs Grant
5. Utility Arrears to Taxes
6. Outdoor Christmas Decorating Contest

Delegations

Adjourn

Bylaw 2025-07**A BYLAW OF THE VILLAGE OF NEILBURG TO RESTRAIN, REGULATE, PROHIBIT AND LICENSE ANIMALS**

The Council of the Village of Neilburg, in the Province of Saskatchewan, enacts as follows:

SHORT TITLE

1. This bylaw shall be known as the "The Animal Control Bylaw".

PURPOSE

2. The purpose of this Bylaw is to:
 - a) promote safety to the residents and animals;
 - b) provide for the licensing of permitted domestic animals;
 - c) control and regulate animals in the Village of Neilburg;
 - d) provide for the impounding of animals where necessary;

DEFINITIONS

3. In this Bylaw, the following terms shall have the following meanings:
 - a) "CAO" – shall mean the Chief Administrative Officer of the Village of Neilburg.
 - b) "Animal" – includes cats and dogs and all other domestic animals permitted within the limits of the Village.
 - c) "Animal Control Officer" – shall mean the person, persons, or company appointed or contracted by the Village for the purpose of enforcing the provisions of this Bylaw and shall include a Bylaw Enforcement Officer, Dog Control Officer, Peace Officer or Royal Canadian Mounted Police.
 - d) "Animal License" shall mean a receipt issued by the Village for the payment of the required one-time fee for an animal tag.
 - e) "Animal Tag" – shall mean a cat or dog tag issued by the Village with an animal license.
 - f) "At large" – shall mean circumstances where an animal is:
 - i. on public property unaccompanied by any person;
 - ii. on public property accompanied but not under the complete control of a person by means of a leash or other reasonable means of physical restraint; or,
 - iii. on private property without the permission of the owner or occupant of that property.
 - g) "Cat" – shall mean any cat, male or female, of the feline family.
 - h) "Council" – shall mean the Council of the Village of Neilburg.
 - i) "Dangerous Animal" – shall mean any animal where it is determined by a judge that:
 - i. the animal, without provocation, in a vicious or menacing manner, chased or approached a person or domestic animal in an apparent attitude of aggression or attack;
 - ii. the animal, with a known propensity, tendency or disposition to attack without provocation, caused injury or otherwise threatened the safety of persons or domestic animals;
 - iii. the animal, without provocation, has bitten, inflicted injury, assaulted or otherwise attacked a person or domestic animal; or,
 - iv. the animal is owned primarily or in part for the purpose of animal fighting or is trained for fighting;but does not include:
 - v. any animal acting in the performance of police work for the Royal Canadian Mounted Police or for a municipal police force; or,

- vi. any dog working as a guard dog on commercial property and is:
 - 1. securely enclosed on the property by a fence or other barrier sufficient to prevent the escape of the dog and the entry of minor children of tender years; and,
 - 2. defending that property against a person who was committing an offence.
- j) "Day" – shall mean any calendar day or part thereof.
- k) "Dog" – shall mean any dog, male or female, of every breed, classification or mixture of breed of the canine family.
- l) "Dog Breeder" – shall mean a person engaged in breeding dogs and offering for sale or trade to the general public.
- m) "Judge" – shall mean a judge of the Provincial Court of Saskatchewan or a justice of the peace.
- n) "Kennel" – shall mean any structure used by any person for the boarding or otherwise caring for, training, or whelping dogs exceeding two (2) in number, whether or not for reward but shall not include any premises occupied by a duly qualified veterinarian for the practice of his or her profession.
- o) "Owner" includes:
 - i. a person who owns, keeps, possesses, harbors, or has care or control over an animal to which this Bylaw applies;
 - ii. the person responsible for the custody of a minor where the minor is the owner of an animal to which this Bylaw applies; or,
 - iii. a person who permits any animal to remain about his or her residence or premises located within the limits of the Village.
 but does not include:
 - iv. a veterinarian registered pursuant to *The Veterinarians Act, 1978* who is keeping or harboring animals for the prevention, diagnosis or treatment of a disease or an injury to the animal; and,
 - v. an animal shelter or pound operated, designated or approved by the Village.
- p) "Peace Officer" – shall include the definition set forth in *The Summary Offences Procedure Act, 1990*, including any amendments thereto.
- q) "Permitted Animals" – shall mean a cat or dog.
- r) "Pound" – shall mean a place or facility as designated by Council from time to time for the purpose of holding and caring for any dog/cat impounded according to the terms of this Bylaw, until such time as the impounded dog/cat are released to their owners or otherwise disposed of, as identified in Schedule B to this Bylaw.
- s) "Pound Keeper" – shall mean a separate entity contracted to provide and operate a pound on behalf of the Village.
- t) "Prohibited Animal" – shall mean any animal listed in Schedule E to this Bylaw.
- u) "Replacement Tag" – shall mean a tag issued by the Village to replace a lost or destroyed animal tag.
- v) "Village" – shall mean the Village of Neilburg.

RESTRICTIONS

- 4. No kenneling or operation of a dog kennel of any kind is permitted within the Village unless that person is the Animal Control Officer or Designated Pound keeper.
- 5. No owner shall own, keep, possess, harbor, or have care or control over any prohibited animal identified in Schedule E of this Bylaw.

LICENSING FOR CATS AND DOGS

- 6. The owner of a cat or dog that is over three (3) months of age, or in circumstances where the age of the cat or dog is unknown, shall within thirty (30)

days of becoming the owner of such cat or dog, obtain a license for each cat or dog and pay the requisite fee.

7. An owner must provide a completed Pet License Registration Form for each cat and/or dog as shown in Schedule B.
8. The one-time fee payable for an animal license is \$25.00.
9. Any license issued by the Village shall not be transferable between animals or between owners.
10. The animal tag shall be attached to the collar of the animal at all times.
11. If an animal tag is lost or stolen, the owner shall purchase a replacement tag and pay the fee of \$25.00.
12. The following are exempted from the licensing requirements of this Bylaw:
 - a) the Pound Keeper designated by the Village; and
 - b) an animal acting in the performance of police work for the Royal Canadian Mounted Police or for a municipal police force.
 - c) an animal under care at a veterinary business located in the Village
13. No owner shall knowingly or carelessly provide false information to the Village when applying for an animal license for an animal. Any person believed to have contravened this Bylaw and who, upon request by the Village, an Animal Control Officer, fails to provide his or her name, and address after being advised of the likelihood of prosecution for failing to comply with this request is guilty of an offence.
14. An owner shall ensure that his or her contact information is current in the Pet License Registration records of the Village.

ANIMALS AT LARGE

15. An owner shall not allow an animal to run at large. In a prosecution against an owner for permitting an animal to be at large, once it is established that an animal was at large, the onus is upon the owner to establish to the satisfaction of the Judge that he or she took all reasonable and prudent steps or precautions to reasonably prevent the animal from being at large.
16. No animal shall leave the property of its owner without being suitably leashed and under the control of a person capable of restraining the animal.

CONTROL OF ANIMAL WASTE

17. An owner will not allow animal feces to accumulate on his or her property to create a health hazard or nuisance.
18. If an animal defecates on public or private property, an owner shall promptly remove and dispose of the feces in a sanitary manner.
19. The Village may serve an owner with notice to remove all animal feces within seventy-two (72) hours of the notice being served. The notice may be served by way of a Notice of Violation.
20. The Village or its agents may enter the property and remove the feces from the property if:

- a) the person to whom the Notice of Violation was served to has failed to fully remove the feces within the seventy-two (72) hours after receipt or deemed receipt of the notice; or,
- b) after reasonable inquiry, the whereabouts of the owner, occupant or recipient cannot be determined.

21. If the Village carries out the work to remove the feces described in this Bylaw, the costs and expenses incurred are a debt due to the Village and the Village shall be entitled to recover the costs and expenses:

- a) by action in a court of competent jurisdiction;
- b) in the same manner as the collection of municipal taxes; or
- c) by adding the costs and expenses to, and thereby form part of, the taxes on the property on which the work was done.

CONTROL OF DISEASED ANIMALS AND RABIES

22. Any person who suspects or believes that an animal is or may be rabid or has been in contact with a rabid animal, particularly where that animal may have been bitten by the suspected or believed rabid animal, shall promptly notify one or more of the following persons of the situation: the Public Health Office of the region, Canada Department of Agriculture, a local veterinarian, or the RCMP.

23. When an animal which has bitten anyone is impounded under the provisions of this bylaw, the animal shall not be released to the owner until the Canada Department of Agriculture has been notified and all necessary provisions for the quarantine or other indicated disposition of the dog has been made to the satisfaction of the Health of Animals Branch, to determine if the dog is rabid.

24. Any of the authorities mentioned in Section 26, having cognizance that the animal is dangerous or might have been exposed to rabies may order that the person owning, harbouring or having possession of such animal, whether vaccinated or not against rabies, shall keep it under confinement at a place acceptable to the Canada Department of Agriculture for a period of at least 2 weeks, or until such time as the suspicion of rabies has been confirmed or refuted. Such confinement will be at the expense of the owner of said animal.

25. Where in the opinion of the Public Health Officer and the Canada Department of Agriculture, the rabies infection has reached proportions where a mass vaccination is indicated, every person who owns an animal susceptible to rabies, shall cause such animal to be inoculated against rabies at the expense of the owner.

26. A certificate issued by a duly licensed Veterinarian to the effect that an animal has been inoculated against rabies shall be *prima facie* evidence that such animal has been inoculated.

27. Every person who destroys an animal following the non-fatal biting of a person or domestic animal, whether the destruction is pursuant to an order of a judge or court or at the decision of the owner of the animals, shall, if the destruction is carried out before the completion of the quarantine period mentioned in this Bylaw, retain the head of the animal in a manner useable for testing the animal for rabies.

28. Where a person destroys an animal in the circumstances described in the Bylaw the person shall immediately notify a licensed Veterinarian that he or she is in possession of the head of an animal to be tested for rabies.

DANGEROUS AND PROHIBITED ANIMALS

29. No owner shall own, keep, possess, harbor, or have care or control over a dangerous animal.
30. An Animal Control Officer shall be entitled to use lethal force against an apparently dangerous animal if the Animal Control Officer believes on reasonable grounds that:
 - a) the animal poses an immediate or continuing threat to public or animal safety, including the wellbeing of the Animal Control Officer;
 - b) there are no other reasonable means available to the Animal Control Officer at the time of the use of force to take control of the apparently dangerous animal or to reasonably protect the public or other animals; and
 - c) the force used is necessary to prevent the animal from acting or continuing to act in an apparently dangerous manner.
31. If a complaint is made that an animal is a dangerous and/or a prohibited animal, a Judge shall hold a hearing to determine if based on the evidence presented at the hearing, the animal is in fact dangerous and/or prohibited.
32. Notice of the hearing referred to in this Bylaw shall be served upon the owner. The notice shall be served:
 - a) by delivering it personally to the owner; or
 - b) by sending it registered mail to the mailing address on file at the Village Office for the owner's property.
33. Where an owner does not appear at the time and place appointed for the hearing after having been notified of that time or place, the judge may proceed *ex parte* to hear and determine the proceedings in the absence of the owner as fully and effectively as if the owner had appeared.
34. If the judge is satisfied on the evidence that the animal is a dangerous animal, the judge shall make an order embodying all of the following as mandatory terms:
 - a) if the owner removes the animal from the owner's property, the owner shall muzzle and leash it in accordance with the criteria prescribed in this Bylaw and keep it under direct control and supervision;
 - b) the owner shall inoculate the animal against rabies in accordance with the provisions of this Bylaw;
 - c) the owner shall report the sale or other disposition of the animal to the Village in a timely manner;
 - d) where the animal is moved to a different municipality, the owner shall notify that municipality of the presence or anticipated presence of the animal including the determination of the court in these proceedings;
 - e) where the animal is to be sold or given away, the owner shall:
 - i. notify any prospective owner that the animal has been declared dangerous, before it is sold or given away; and
 - ii. notify the Village of the name, address and telephone number of any new owner of the animal;
 - f) if the animal is unlicensed, the owner shall, at the owner's expense and within ten (10) days of the date of the order, purchase the requisite license for the animal.
35. If the judge is satisfied on the evidence that the animal is a dangerous animal, the judge may, in his or her discretion, make a further order embodying some or all of the following as discretionary terms:
 - a) the owner shall keep the animal in an enclosure which complies with the criteria prescribed in this Bylaw thereto;
 - b) the owner shall obtain and keep in effect liability insurance in an amount of not less than \$500,000.00 for any bodily injury to or death or any person or domestic animal, or for damage to property, caused by the animal;
 - c) the owner shall display a sign, which complies with the criteria prescribed in this Bylaw, on the owner's property warning of the presence of the animal and

shall continue to display that sign in good condition so long as the animal is present on the property;

- d) the owner shall have the animal spayed or neutered at the owner's expense;
- e) impose a fine not to exceed the amounts specified in this Bylaw;
- f) the owner shall deliver the animal to the Pound or Animal Control Officer within such time period as the judge determines appropriate; or
- g) the owner shall take such other measures as the judge considers appropriate.

36. Notwithstanding any other provision in this Bylaw, a judge may, in the alternative, order that an animal be destroyed, and:

- a) where the animal is not in the custody of the Pound, order that the animal be surrendered and delivered by the owner to the Pound within eight (8) days from the judge's determination to be destroyed or otherwise disposed of at the owner's expense and shall give directions with respect to the destruction or other disposition. Until the animal is destroyed or otherwise dealt with according to law, the judge shall impose mandatory terms set forth above and such discretionary terms as he or she deems appropriate in the circumstances; or
- b) where the animal is in the custody of the Pound, order it to be destroyed but stay such order for a period of eight (8) days during which time

37. An Animal Control Officer enforcing an order of destruction after the time to file a notice of appeal to His Majesty's Court of King's Bench has lapsed, shall be permitted to enter the property of the owner or any other party who on reasonable and probable grounds is believed to harbor, shelter or house the dangerous animal and take possession or control of the animal and deliver said animal to the Pound for processing.

38. When contemplating an order for destruction, the judge shall consider the following factors:

- a) the severity and degree of the animal's behavior;
- b) the circumstances which formed the basis for the proceeding;
- c) the severity and degree of any physical or psychological harm caused by the animal to another person or animal;
- d) the history with respect to the animal whether the animal has displayed previous aggressive or threatening behavior or has been the subject of any previous dangerous animal complaints of Bylaw infractions;
- e) the ability and means of the owner, other than financial means, to reasonably and practicable exercise control over the animal to safeguard the public from any further actual or potential harm; and,
- f) any other relevant facts or information which the judge deems pertinent to his or her disposition.

39. Where an owner desires to appeal an order of a judge made pursuant to the dangerous and prohibited animals sections of this Bylaw, he or she shall file a notice of appeal with His Majesty's Court of King's Bench within seven (7) days from the date of the judge's determination and thereafter forthwith provide the Village with a true copy of the filed notice of appeal.

40. Until such time as the merits of any appeal are determined by His Majesty's Court of King's Bench, the mandatory terms and the discretionary terms imposed by the judge shall continue in full force and effect. If the animal is in the custody of the Pound, it shall remain in the custody of the Pound until the merits of the appeal are determined by His Majesty's Court of King's Bench.

41. Any party desiring to appeal a determination or order by a judge pursuant to the dangerous animal provisions of this Bylaw shall, within seven (7) days of the determination being appealed from, file a notice of appeal with His Majesty's Court of King's Bench and the provisions of Part XXVII of the *Criminal Code* shall apply with any necessary modifications.

IMPOUNDING AND DISPOSITION OF ANIMALS

42. An Animal Control Officer shall be permitted to seize, impound and take into custody any animal that is:
 - a) at large;
 - b) on reasonable grounds, believed to be a dangerous and prohibited animal; or
 - c) otherwise in contravention of this Bylaw.
43. An Animal Control Officer shall be permitted to enter onto any public or private property while in pursuit of an animal to seize, impound or take into custody that animal in accordance with the provisions of this Bylaw.
44. An Animal Control Officer shall be permitted to use all reasonable and appropriate means to apprehend an animal which includes the use of tranquilizers.
45. All animals impounded in the Pound shall be confined and held for a period of at least seventy-two (72) hours from the time of impoundment during which time the owner shall have the right to reclaim the animal upon paying to the Village the amounts set forth in Schedule A.
46. If an impounded animal is wearing an animal tag, the Village shall by no later than the next business day attempt to contact the owner by telephone or personal attendance as shown on the Pet License Registration Form on file at the Village Office. No liability whatsoever shall attach to the Village by reason of the failure of the owner to be available at the telephone number or address to receive the notification of impoundment.
47. If an animal is not claimed within the period set out in this Bylaw or if the owner fails or refuses to comply within this period with the conditions set out in this Bylaw, the Animal Control Officer shall review options for rehoming, humanely euthanizing, or selling the animal without further notice or obligation to the owner.
48. It shall be the duty of the Animal Control Officer or Pound Keeper to provide each impounded animal with an adequate supply of food and fresh water and adequate heated shelter during its period of confinement.
49. The Animal Control Officer or Pound Keeper shall ensure that any animal that is euthanized shall be done in a humane manner and its remains disposed of properly and in compliance with all relevant legislation and regulations.

Barking or Howling

50. No owner of a dog shall permit the animal to bark or howl so as to create a nuisance.
51. The factors for determining whether the barking or howling of a dog has become a nuisance are as follows:
 - a) The proximity of the barking or howling to sleeping facilities.
 - b) The land use, nature and zoning of the area from which the barking or howling emanates and the area where it is received or perceived.
 - c) The duration of the barking or howling;
 - d) Whether the barking or howling is the result of provocation;
 - e) The volume of the barking or howling; and
 - f) Whether the barking or howling is recurrent, intermittent or constant
52. The following acts are deemed nuisance barking or howling violations of this bylaw;

- a) In residential districts, barking or howling persists for a period of 15 consecutive minutes or longer; and
- b) In residential districts, barking or howling persists, intermittently, for a period of one hour or longer.

COMPLAINTS

- 53. If the complaint concerns an animal attack or bite of any person or animal, the complainant shall contact the Royal Canadian Mounted Police to file a report.
- 54. Any person filing a complaint in regards to the provisions of this Bylaw with the Village, shall do so in writing using the form attached as Schedule F.

FINES

- 55. Any person who is in violation of the provisions of this Bylaw shall be deemed guilty of an offense and shall be liable on summary conviction to, inclusive of all costs of prosecution:
 - a) any and all costs of impoundment, storage and euthanasia incurred by the Village in respect to the animal(s) with respect to which offense was committed, and
 - b) the fine for each offense as set out in Schedule D.
 - c) anyone in default of payment of the specified fine shall be liable on summary conviction and is liable to a fine of not more than \$2,000.00.
- 56. The onus of proving that anyone accused of an offense is not the owner of the animal, as defined in this bylaw, in respect to which an offense is alleged to have been committed is on the accused.
- 57. Any fines levied by the Village in relation to any animal that is impounded in the Pound Keeper's facility shall be considered the Pound Keeper's and the collection of such fees shall be the sole discretion and responsibility of the Pound Keeper.
- 58. Any fines levied by the Village in relation to a dog that is impounded in the Animal Control Officers facility shall be considered the Village's and the collection of such fees shall be the sole discretion and responsibility of the Village.

TICKETING

- 59. A Notice of Violation as set out in Schedule C may be served by the Chief Administrative Officer or Animal Control Officer on anyone deemed to be guilty of an offense of this Bylaw, and the said notice shall require a payment to the Village of the fine(s) as indicated thereon and laid out in Schedule C.
- 60. A Notice of Violation may be used by the Chief Administrative Officer, Animal Control Officer or Pound Keeper as a notice of impoundment to specify the infraction or infractions of the Bylaw which led to the impoundment.
- 61. Anyone in receipt of a Notice of Violation may elect to voluntarily pay within thirty (30) days the fine and any impoundment or other costs as indicated thereon, and in receipt of such payment to the Village within the specified time period, the Village will accept such payment in lieu of prosecution for the offense(s) indicated.
- 62. If the person who is deemed guilty of an offense(s) to this Bylaw as indicated on the Notice of Violation, fails to pay the fine(s) and costs as indicated within the time period specified on the ticket, then the provisions of Section 63 will no longer apply and the person shall be liable to prosecution for the offense(s) in the

ordinary way, provided that nothing in this section shall prevent any person served with such notice, from exercising his or her right to defend any of the particular offenses.

63. A Notice of Violation shall be deemed to be served:

- on the date of occurrence if served personally on the owner, or
- on the fifth (5th) business day following the date of mailing if sent by registered mail to the address of the owner on record at the Village Office.

BYLAWS REPEALED

64. Bylaws No.199 is hereby repealed.

65. Bylaw No.116 is hereby repealed.

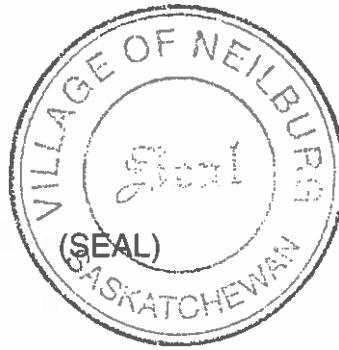
COMING INTO FORCE

66. This bylaw shall come into effect on November 10, 2025.

READ a first time this 10th day of November, 2025.

READ a second time this 10th day of November, 2025.

READ a third time and adopted this 10th day of November, 2025.



Mayor

Chief Administrative Officer

SCHEDULE A

FEES**IMPOUNDMENT FEES:**

Daily Impoundment Fee	As set by designated pound keeper
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SCHEDULE B

Village of Neilburg
Pet License Registration Form

ANIMAL INFORMATION:

Name:			
Animal Type (circle one):	Cat	Dog	
Gender (circle one):	Male	Female	
Breed:			
Colour:			
Distinguishable Markings:			
Circle one:	Spayed	Neutered	Neither
Other comments:			

OWNER INFORMATION:

Name:			
Street Address:			
Mailing Address:			
Phone #:			
Alternate Phone #:			
Email Address:			

Photo

FOR OFFICE USE:

Date License Issued:	
Animal Tag #:	
Date Fee Paid:	



SCHEDULE C

Village of NeilburgNOTICE OF VIOLATION PURSUANT TO BYLAW 2025-07

Name of Offender:

Mailing Address:

Phone Number: _____ Date of Birth: _____

Animal Name: _____ Animal Tag Number: _____

Description of Animal:

DETAILS OF VIOLATION

Time: _____ a.m. / p.m. Date: _____

Animal Impounded (circle one): YES / NO If yes, impoundment fees at the cost of the pound keeper will apply.

Location of Violation:

Description of Violation:

Offense(s) (circle all fines that apply):

Section	Description of Offense	Fine Amount
6	Owning, keeping, etc. of a prohibited animal	\$200.00
7	Failure to license animal	\$50.00
11	Failure to display an animal tag	\$50.00
16	Permitting an animal to be at large	\$200.00 1 st offence \$250.00 2 nd offense \$300.00 all subsequent offences
50	Permitting an animal to bark or howl to create a nuisance	\$100.00 1 st offence \$200.00 2 nd offense \$300.00 all subsequent offences
13	Providing false information on the Pet License Registration form	\$100.00
20 & 21	Permitting animal excrement to accumulate on private property plus costs of removal if necessary	\$50.00 plus applicable removal fees
18	Permitting an animal to defecate on public or private property without promptly removing the feces	\$100.00
29	Owning, keeping, etc. of a dangerous animal	\$200.00
	All other offences and contraventions not otherwise specified in this Schedule	\$100.00

The fines identified above totaling \$_____, plus any applicable impoundment fees, are due by _____. Failure to remit payment to the Village Office within thirty (30) days may result in the issuance of a Court Summons.

Fines are not negotiable. Payments shall be made at the Village Office located at 39 Centre Street, Neilburg, SK between the hours of 8:30 a.m. and 4:00p.m., Monday to Friday inclusive but excluding statutory holidays.

Issued at Neilburg, SK this _____ day of _____, 20_____.

Animal Control Officer or Village Representative

SCHEDULE D

PENALTIES AND FINES FOR CONTRAVENTIONS

The following are the minimum penalties and fines for contraventions of The Animal Control Bylaw:

Section #	Description of Offense	Fine Amount
6	Owning, keeping, etc. of a prohibited animal	\$200.00
7	Failure to license animal	\$50.00
11	Failure to display an animal tag	\$50.00
16	Permitting an animal to be at large	\$200.00 1 st offence \$250.00 2 nd offense \$300.00 all subsequent offences
50	Permitting an animal to bark or howl to create a nuisance	\$100.00 1 st offence \$200.00 2 nd offence \$300.00 all subsequent offences
13	Providing false information on the Pet License Registration form	\$100.00
20 &21	Permitting animal excrement to accumulate on private property plus costs of removal if necessary	\$50.00 plus applicable removal fees
18	Permitting an animal to defecate on public or private property without promptly removing the feces	\$100.00
29	Owning, keeping, etc. of a dangerous animal	\$200.00
	All other offences and contraventions not otherwise specified in this Schedule	\$100.00

SCHEDULE E

PROHIBITED ANIMALS

The following animals are prohibited within the municipal limits of the Village:

1. all Arachnids dangerous to humans (such as scorpions and tarantulas, except tarantulas of the genera *Aphonopelma*, *Avicularia* and *Grammostola*);
2. all *Artiodactylus* *Ungulates* (such as goats, sheep, cattle, pigs and llamas);
3. all Bats;
4. all Canids, except the domestic dog;
5. all Crocodilians (such as alligators, crocodiles and caimans);
6. all Edentates (such as anteaters, sloths and armadillos);
7. all Elephants;
8. all Felids, except the domestic cat;
9. all Hyaenas;
10. all Marsupials (such as kangaroos and opposums);
11. all Mustelids (such as skunks, weasels, otters and badgers) except the domestic ferret;
12. all non-human Primates (such as gorillas and monkeys);
13. all *Perissodactylus* *Ungulates* (such as horses, donkeys, mules and asses);
14. all Pinnipeds (such as seals, fur seals and walruses);
15. all Procyonids (such as raccoons);
16. all Raptors, diurnal and nocturnal (such as eagles, hawks and owls);
17. all Ratite Birds (such as ostriches);
18. all Galliformes (such as chickens, turkeys, grouse, quails and pheasants);
19. all Anseriformes (such as ducks and geese);
20. all snakes of the families *Pythonidae* and *Boidae*;
21. all Ursids (bears);
22. all venomous Reptiles and Amphibians;
23. all Viverrids (such as mongooses).

Examples of animals of a particular prohibited group are given in parentheses. They are examples only and shall not be construed as limiting the generality of the group.

SCHEDULE F

ANIMAL CONTROL BYLAW NO. 2025-07
COMPLAINT FORM

By filing this complaint form, I understand that the following process will be completed:

1. The complaint will be reviewed by the Chief Administrative Officer, Animal Control Officer and/or Designated Officer.
2. If the complaint is deemed valid, further actions will occur (For example: issuance of Notice of Violation).

Personal information contained in this form is received by the Village of Neilburg in confidence. This confidentiality cannot be guaranteed if this complaint results in court proceedings. Release of this information is governed by the provisions of the *Local Authority of Information and Protection of Privacy Act*.

COMPLAINANT:	
Name:	
Mailing Address:	
Phone #:	
Alternate Phone #:	
Email Address:	

INCIDENT INFORMATION:	
Location of Incident:	
Name of Animal's Owner (if known):	
Date of incident:	
Time of incident:	

INCIDENT INFORMATION CONTINUED:

Detailed description of the alleged violation or incident. Please include a photo of the animal in question.

DECLARATION

By signing this form, I agree to appear as a witness for the Village of Neilburg in court with respect to any legal proceedings the Village may have to take with respect to this complaint.

Signature of Complainant	Signature
Signature of Witness	Signature

This form and any supporting documentation, photos, etc. can be dropped off at the Municipal Office 39 Centre Street, or emailed to neilburg@sasktel.net