

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF  
THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg  
on Tuesday, November 14, 2023 at 6:00 p.m.

**Call to Order**

Deputy Mayor Nicole Martin called the meeting to order at 6:00 p.m.

**Members Present**

Mayor Brent Wiens-Absent  
Deputy Mayor Nicole Martin  
Alderman Jim Lamb  
Alderman Cindy Olchowecki  
Alderman Ernie Ducherer  
Chief Administrative Officer Kathleen McGladdery

**Additions to Agenda**

162/2023 *Ernie Ducherer*

That the following be added to the November 14, 2023 Agenda;

- Housing Unit #5 Flooring

Motion Carried.

**Minutes**

163/2023 *Cindy Olchowecki*

That the minutes of the October 10, 2023 regular meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

164/2023 *Cindy Olchowecki*

That the Statement of Financial Activities for the month of October 2023 and the Bank Reconciliations for October 2023 be approved as presented.

Motion Carried.

**Accounts**

165/2023 *Ernie Ducherer*

That the accounts be approved and authorized for payment and that a list of cheques numbered 4925 to 44951 and online payment 2023-10 and 2023-0007 and utility preauthorized payments 0641-09 to 77709-09 be presented in Schedule 'A' to these minutes.

Motion Carried.

**Correspondence**

That the list of correspondence be filed:

- |                             |                                     |
|-----------------------------|-------------------------------------|
| • STARS                     | Re: Support                         |
| • Village Green Thrift Shop | Re: Use of backroom in Village Shop |
| • Becky Gerbrandt           | Re: Access to back alley            |
| • Jays Transport            | Re: Rate Increase                   |



**Village Green Thrift Shop RE: Use of backroom in Village Shop**166/2023 *Nicole Martin*

That the Council of the Village of Neilburg allow the Village Green Thrift Shop to temporarily use the backroom in the Village shop for painting projects and that they must sign a liability waiver.

Motion Carried.

**Becky Gerbrandt RE: Access to Back Alley**167/2023 *Cindy Olchowecki*

That the Council of the Village of Neilburg send a letter of a reply that it is not a requirement for a municipality to provide an alley or provide access to an alley.

Motion Carried.

**Snow Removal Tender- Sidewalk Snow Removal**168/2023 *Ernie Ducherer*

That the Council of the Village of Neilburg accept the tender from David Gingell for winter sidewalk maintenance for the 2023-2024 season at an hourly rate of \$25/hr. for labor and \$60.00/hr. for the use of his equipment.

Motion Carried.

Deputy Mayor Nicole Martin declared and interest and left the meeting at 6:50 p.m.

**Manitou Housing Unit#3 Renovation Tender**169/2023 *Jim Lamb*

That the Council of the Village of Neilburg accept the tender from Amanda Isaac for the renovation of Housing Unit # 3 for a total of \$10,750.00.

Motion Carried.

Deputy Mayor Nicole Martin returned to the meeting at 6:53 p.m.

**Utility Arrears to Taxes**170/2023 *Cindy Olchowecki*

That the CAO be authorized to send registered letters to all utility account holders with arrears of two months or more that any amount outstanding December 31, 2023 will be transferred to the appropriated tax card for the specified property.

Motion Carried.

**Water Treatment Plant Tender Prequalification**171/2023 *Nicole Martin*

That the Council of the Village of Neilburg acknowledge the list of the prequalified contractors and allow 640 earthworks to prequalify to tender for the Water Treatment Plant Expansion.

Motion Carried.

**Christmas Decorating Contest**172/2023 *Cindy Olchowecki*

That the Council of the Village of Neilburg sponsor an Outdoor Christmas Decorating Contest to be judged the week of December 4, 2023- December 10, 2023 with prizes to be awarded as follows;

1<sup>st</sup> Prize- \$351.00 credited towards water and sewer account

2<sup>nd</sup> Prize- \$234.00 credited towards water and sewer account

3<sup>rd</sup> Prize- \$117.00 credited towards water and sewer account

Motion Carried.

**Adjourn**173/2023 *Ernie Ducherer*

That this meeting does now adjourn at 7:18 p.m.

Motion Carried.



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Mayor



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Chief Administrative Officer

**Schedule 'A'**

4925	Amanda Nutbrown	503.24
4926	Arin Ostenoe	1,777.72
4927	Keri Bratkowski	627.50
4928	David Gingell	1,540.00
4929	Municipal Employees Pension	679.10
4930	Receiver General for Canada	1,347.77
4931	Rocky Mountain Phoenix	167,737.50
4932	NB Aquifer Distribution Ltd.	1,564.76
4933	Keri Bratkowski	162.50
4934	E Construction Ltd.	10,173.15
4935	David Gingell	1,200.00
4936	Isaac, Amanda	10,780.00
4937	Jay's Group of Companies	353.15
4938	JWS Inspection Services	84.00
4939	L-Con Industries Inc.	22,050.00
4940	Lloydminster Co-Operative Ltd	149.48
4941	Border Paws Animal Shelter	1,000.00
4942	Kathleen McGladdery	120.00
4943	Saskatchewan Health Authority	231.00
4944	Neilburg Fire Board	20,161.00
4945	Neilburg Recreation Board	25,011.41
4946	STARS	2,500.00
4947	Sk Urban Municipalities Ass	364.31
4948	Village of Neilburg	1,072.50
4949	West Yellowhead Waste Resource	2,071.56
4950	Western Municipal Consulting	315.00
4951	Arin Ostenoe	1,000.00
0641-09	Sask Power	1,036.51
1100-09	Sask Power	105.11
159269-09	Sask Energy	159.26
1737-09	Sask Tel	175.12
17464-09	Sask Tel	175.12
18425-09	Sask Tel	82.84
1878-09	Sask Power	172.54
1906-09	Sask Power	90.78
2023-10	Minister of Finance	6,558.60
2023-10-31	Access Communications	158.18
2023-10-31	Sask Power	156.34
203737-09	Sask Energy	203.73
3538-09	Sask Power	648.19
4072-09	Sask Power	130.45
4529-09	Sask Power	783.69
48876-09	Sask Energy	48.87
6875-09	Sask Power	70.73
77709-09	Sask Tel	82.32
2023-0007	Collabria Mastercard	209.32

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# AGENDA



Regular Council Meeting of the Village of Neilburg • November 14, 2023

**Call to Order**

**Members Present**

**Declaration of Interest**

**Additions to Agenda**

**Minutes**

October 10, 2023 Regular Meeting

**Statement of Financial Activities**

October 2023

**Bank Reconciliation**

October 2023

**Accounts**

**Correspondence**

- STARS
- Village Green Thrift Shop
- Becky Gerbrandt
- Jays Transport

Re: Support  
Re: Use of backroom in Village Shop  
Re: Access to back alley  
Re: Rate Increase

**Other Business**

1. Snow Removal Tender Opening
2. Manitou Housing Unit # 3 Renovation Tender Opening
3. Utility Arrears to Taxes
4. Water Treatment Plant Expansion
5. Outdoor Christmas Decorating Contest
6. CAO Update

**In Camera**

**Delegations**

- 1)
- 2)
- 3)

**Adjourn**